



Committee and Date

Cabinet 16th February 2022
Council 24th February 2022

Item

Public

Fees and Charges 2022/23

**Responsible
Officer**

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1. Synopsis

This report presents the budgeted income to be received in 2022/23 and proposes the level of fees and charges to be applied by Shropshire Council in 2022/23.

2. Executive Summary

- 2.1. The need to generate funds locally, at the point of service delivery rather than from local or national taxation, has been a trend encouraged by Central Government for several years.
- 2.2. The Council can raise income from a number of sources and this report identifies the areas for charging and includes details of the individual fees and charges proposed.
- 2.3. It is important to note that the council does not have full discretion, in many cases, over what it is able to charge. Some fees are set nationally, whilst others are governed by certain restrictions e.g. linking increases to changes in inflation.
- 2.4. This report recommends the level of fees and charges to be applied in 2022/23 and a full schedule of 2022/23 charges is contained in Appendix 3.
- 2.5. This report also recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2022/23 financial year. The recommendations are made in compliance with the rent standard for social housing providers that will apply to local authorities from April 2022.

3. Recommendations

It is recommended that Members:

- 3.1. Note the breakdown of the total income for 2021/22 and 2022/23 and in particular that the proposed 2022/23 charges for discretionary services represent only £41.768m of the £82.293m of income derived from Fees and Charges.
- 3.2. Approve the charges for 2022/23 as detailed in Appendix 3 to be implemented 1 April 2022.
- 3.3. Note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to cabinet and council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 3.4. Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that:
 - I. Social Housing rents for 2022/23 are increased by 4.1% from 4th April 2022.
 - II. Affordable rents for 2022/23 are increased by 4.1% from 4th April 2022.
 - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.
 - IV. Service charges continue to be set based on actual cost.

REPORT

4. Risk Assessment and Opportunities Appraisal

- 4.1. Income is a key part of the Council's financial strategy. The identification of additional income across the Council provides opportunities to remove the Council's reliance on other forms of funding, some of which we are unable to control.
- 4.2. The key risks associated with income generation relate to the potential for under-recovery through several factors such as elasticity of demand, changing economic circumstances and emergence of competition. Growth in the reliance of income from fees and charges heightens this risk. The Covid-19 pandemic has impacted on the ability to generate income from fees and charges and the impact of this will continue to be assessed.

- 4.3. Consideration of new charges will consider the requirements of the Human Rights Act, any necessary environmental appraisals, the need for Equalities Impact Needs Assessments and in some cases any necessary service user feedback.

5. Financial Implications

- 5.1. As the government continues to reduce central funding so the reliance on local resources increases. The Council provides a diverse range of services, and it is important to understand the funding of services that it provides. This will allow it to not only set fair charges for users when it is appropriate to do so but also to make a clear case for additional funding where the cost of key statutory services cannot be met by locally raised taxes. For non-priority services, there will be a need to cover the full cost of the service by charges if the service is to continue in the longer term. This in turn will allow the Council to allocate a reducing net budget to priority services which the Council has a duty to provide.
- 5.2. The Council's proposed 2022/23 gross revenue budget includes £372.943m of income. Much of this income is specific grants and the amount to be received in the year is generally known and fixed. The balance, which for the Council is £122.183m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.

6. Climate Change Appraisal

- 6.1. There is a potential to nudge public behaviour through the setting of fees and charges at appropriate rates. This approach can be an influential factor in making meaningful changes towards the impact of climate change. This report cannot consider these implications given the sheer volume and scope of fees and charges contained in the appendices. Nevertheless, strategic alignment around the Corporate Climate Strategy and the creation of effective strategies towards this is an area for development across the Council. Service areas currently consider the impact on Climate Change when Fees and Charges are reviewed, and new charges set.

7. Background

- 7.1. The financial landscape for local authorities continues to be very challenging as we look towards 2022/23. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing

income. Increases in charges may deliver savings or may only be an approach to offset existing service pressures.

- 7.2. As at Quarter 2 the Council is forecasting a £4.285m loss of income in 2021/22 due to the impact of Covid-19. The Council has received funding from Central Government to cover the loss of income. The impact of Covid-19 on the income the Council will generate in 2022/23 is difficult to forecast and may also impact on the level of individual charges.
- 7.3. The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.

8. Additional Information

- 8.1. The Council's proposed gross revenue budget for 2022/23 is £597.560m. This budget is part funded by government grants and other income such as fees and charges to give the Council's net budget of £224.616m which is funded by revenue support grant, non domestic rates and council tax. A large proportion of funding of the Council's gross budget comes from national government in the form of specific and/or ringfenced grants. This report looks at the remaining income figures with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.

- 8.2. The total gross income for the Council is shown in Table 1 below.

	2021/22 Revised Budget	2022/23 Proposed Budget
	£m	£m
RSG (including returned amounts)	6.253	6.450
Top up Grant	10.031	10.031
Business Rates	43.073	36.844
Council Tax and Collection Funds	149.290	171.291
Net Budget Requirement	208.647	224.616
Specific Grants (incl. DSG)	229.449	250.761
Other Grants and Contributions	28.490	30.785
Fees & Charges	78.060	82.293
Internal Recharges	9.183	9.105
Total Gross Income	553.829	597.560

- 8.3. The income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges for residential accommodation which are governed by CRAG (Charges for Residential Accommodation Guide)).
- 8.4. The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income where there is a decision to be made by the Council on the level of charge.

2022/23 Fees and Charges Analysis

- 8.5. The latest budget for fees and charges income for 2021/22 is £78.060m and the proposed budget for 2022/23 is £82.293m. Table 2 below provides details of this income by Directorate and also details the breakdown of the proposed 2022/23 income figure as discretionary and non-discretionary income.

Table 2: Analysis of 2020/21 and 2021/22 proposed Income by Service Area

Service Area	2021/22 Revised Budget			2022/23 Proposed Budget		
	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m
Corporate	1.306	0.005	1.301	1.301	0.000	1.301
Health and Wellbeing	0.271	0.177	0.094	0.271	0.177	0.094
People	24.803	4.202	20.601	29.113	5.522	23.591
Place	46.188	33.493	12.694	46.003	33.062	12.941
Resources	5.493	2.893	2.600	5.606	3.006	2.600
Strategic Management Board	0.000	0.000	0.000	0.000	0.000	0.000
Total Fees and Charges	78.060	40.771	37.290	82.293	41.768	40.525

- 8.6. Further detail on individual services provided under the heading discretionary income, totalling £41.768m, is provided in Appendix 1.
- 8.7. The Council does not have discretion to set fees for all the income it receives. Further details of the non-discretionary income figure is provided in Appendix 2.
- 8.8. Appendix 3 provides details of the recommended charges for 2022/23.

Housing Revenue Account Rent Levels

- 8.9. The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.
- 8.10. Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016 and the Government announcement in October 2017 that from April 2020 local authority rent would be subject to the rent standard for social housing providers. More detail on this is provided in Appendix 4 with recommendations at section 3.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet Member (Portfolio Holder)

Gwilym Butler

Local Member

Appendices

Appendix 1 Discretionary Income - Service Specific Detail

Appendix 2 Non-discretionary Income

Appendix 3 2022/23 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2022/23

APPENDIX 1**DISCRETIONARY INCOME – SERVICE SPECIFIC DETAIL**

- 1.1 The table below provides a summary of the Fees and Charges income for the Council by Directorate. More detail per directorate is provided in the relevant sections below, concentrating on discretionary income (£41.768m).

Service Area	2022/23 Budget £m	Discretionary Income £m	Non- Discretionary Income £m
Corporate	1.301	0.000	1.301
Health & Wellbeing	0.271	0.177	0.094
People	29.113	5.522	23.591
Place	46.003	33.062	12.941
Resources	5.606	3.006	2.600
Strategic Management Board	0.000	0.000	0.000
Total Fees and Charges	82.293	41.768	40.525

Corporate

- 1.2 The total Fees and Charges proposed for 2022/23 in the Corporate service area are £1.301m which is all non-discretionary.

Health and Wellbeing

- 1.3 The total Fees and Charges for Health & Wellbeing proposed for 2022/23 are £0.271m of which £0.177m is discretionary.
- 1.3.1 The discretionary income within Health & Wellbeing is mainly generated from Regulatory Services (£0.172m) including Environmental Health and Pest Control. Details of these fees are provided in Appendix 3.

People

1.4 The total Fees and Charges for the People Directorate proposed for 2022/23 are £29.113m of which £5.522m is discretionary.

1.4.1 Discretionary income is primarily made up of charges for Day Care (£0.110m), Choice Based Letting Advertising (£0.125m), Work Placement Income (£3.501m), Handy Person services (£0.076m), Joint Training to Care Providers (£0.114m), Shropshire Music Service (£0.659m) and Education Support Services (£0.506m).

1.4.2 Work Placement income has increased by £1.415m (67.9%) as a result of new contracts in this area.

1.4.3 Shropshire Music Service income has marginally decreased by £0.042m in 2022/23. The service has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. Fees and charges are set on an academic year basis.

1.4.4 Education support service income streams includes Education Access and School Library Service. These are services which are traded with academy schools and are subject to annual service level agreements (SLAs).

Place

1.5 The total Fees and Charges for Place proposed for 2022/23 are £46.003m of which £33.062m is discretionary.

1.5.1 The majority of the Council's total discretionary income received is by services within the Place directorate, which also includes Shire Services. In summary, the main areas of discretionary income are Shire Services (£6.718m), Car Parking (£5.323m), Theatre Services (£5.393m), Leisure Services (£0.888m), Commercial Services (£5.968m), Streetworks (£1.884m) and Economy & Place (£3.623m).

1.5.2 Total discretionary income has decreased by £0.431m from 2021/22 (1.29%).

1.5.3 There are various levels of increases and decreases over all of the services within Place and some of the main changes are;

- There is a decrease in projected income from car parking of £0.574m. Budgeted income for 2022/23 has decreased due to the closure of a car park and a review of income targets to reflect the post pandemic behaviour regarding town centre parking.
- Projected commercial income has decreased by £0.308m due to disposals of properties and the client buy out of a lease.

- The income budget for Theatre Services has increased by £0.234m (4.5%). This is due to the increase in fees as set out in schedule in Appendix 3.
- Projected income within Economy and Place has increased due to an increase in fees charged to external clients.

1.5.4 The Shires Services discretionary income of £6.718m is for fees charged to Schools, Colleges and Academies outside of Shropshire Council's control. The fees shown for Shire Services are 2021/22 latest estimates. As in previous years, the level of charges for Shires Services will be set to ensure a break-even position for 2022/23.

1.5.5 Licence fees relating to Taxi and Private Hire are under consultation until 9 February 2022. The proposed fees, as set out in Appendix 3, will take effect on 10 February 2022 unless objection is made and not withdrawn. Where any objections are made and not withdrawn these will be considered by the Strategic Licensing Committee on the 16 March 2022 and the subsequently agreed fees will take effect from 1 April 2022.

Resources

1.6 The total Fees and Charges for Resources proposed for 2022/23 are £5.606m of which £3.006m is discretionary.

1.6.1 Total discretionary income has increased by £0.113m from 2021/22 (3.90%).

1.6.2 The discretionary income for Finance, Governance and Assurance proposed for 2022/23 totals £0.866m. This includes income from external organisations for services such as audit and the provision of finance services which are covered by annual contracts, the recovery of costs within the Revenues Team and a projected increase in income from the sale of advertising space on Council Tax bills.

1.6.3 The total discretionary income for Legal and Democratic Services proposed for 2022/22 is £0.154m. Details of fees charged by Legal Services are provided in Appendix 3.

1.6.4 The discretionary income for Human Resources & Development proposed for 2022/23 totals £0.543m. The discretionary income includes income from Town Councils, charities, academies and other external organisations for services such as payroll provision and human resources services which are covered by annual contracts and charges for First Aid and Occupational Health Services.

- 1.6.5 The total discretionary income for Technology Services proposed for 2022/23 is £1.387m. The discretionary income includes income from Town Councils, charities, academies and other external organisations for services which are covered by annual contracts.

APPENDIX 2**NON-DISCRETIONARY INCOME**

2.1 The table below provides a summary of the non-discretionary Fees and Charges income for the Council by Directorate

Service Area	2022/23 Budget £m	Non- Discretionary Income - Statutory £m	Non- Discretionary Income - Other £m
Corporate	1.301	0.000	1.301
Health & Wellbeing	0.094	0.094	0.000
People	23.591	22.823	0.767
Place	12.941	11.223	1.717
Resources	2.600	0.000	2.600
Strategic Management Board	0.000	0.000	0.000
Total	40.525	34.140	6.385

2.2 The non-discretionary statutory income figure in People mainly relates to charges to service users that are set by individual assessments and are governed by Department of Health and Social Care guidelines. The Council's policy for charging, the Adult Social Care Charging And Financial Assessment Policy, is updated annually and is contingent upon information from the Department of Health and Social Care, which has not yet been circulated. The policy includes the Council's Minimum Income Guarantee, which is the amount that a recipient of Adult Social Care must be left with to pay for everyday living costs when a financial assessment for non-residential services is made. From April 2015 the minimum level of Minimum Income Guarantee has been determined by Government statute. The statutorily required Minimum Income Guarantee for 2022/23 is yet to be announced by the Department of Health and Social Care, but, historically it is usually published in late February or early March. The DHSC circular also determines the Personal Expenses Allowance for service users in a residential care setting, and the capital threshold that determines whether the Council is required to assist in funding a service user's care and support. Following its publication, the Council will be in a position to determine

its Minimum Income Guarantee for 2022/23, and the Adult Social Care Charging And Financial Assessment Policy will be updated accordingly.

- 2.3 The majority of the remaining non-discretionary statutory income is in Place. This relates to income in Development Management (planning and land charges search fees), Highways & Transport (highways development control and New Road & Street Works Act), trading standards and licensing.
- 2.4 The non-discretionary other income for Corporate relates to interest arising from financing arrangements including interest earned on the Council's investments which is dictated by the financial markets. Within Resources non-discretionary Other Income relates to recovery of Housing Benefit overpayments.

HEALTH & WELLBEING**FEES & CHARGES****APPENDIX 3**

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
POLLUTION PREVENTION AND CONTROL ACT**					
Local Authority Integrated Pollution Prevention and Control Charges					
Application Fee					
Standard process (includes solvent emission activities)	Statutory Fee	1,650.00	1,650.00	0.0%	Statutory fees - awaiting confirmation of 2022/23 fees
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00	0.0%	
PVRI, SWOBs and Dry Cleaners	Statutory Fee	155.00	155.00	0.0%	
PVR I & II combined	Statutory Fee	257.00	257.00	0.0%	
VRs and other Reduced Fee Activities	Statutory Fee	362.00	362.00	0.0%	
Reduced fee activities: Additional fee for operating without a permit	Statutory Fee	71.00	71.00	0.0%	
Mobile plant**	Statutory Fee	1,650.00	1,650.00	0.0%	
for the third to seventh applications	Statutory Fee	985.00	985.00	0.0%	
for the eighth and subsequent applications	Statutory Fee	498.00	498.00	0.0%	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts					
Annual Subsistence Charge					
Standard process Low *	Statutory Fee	772(104)	772(104)	0.0%	
Standard process Medium *	Statutory Fee	1161(156)	1161(156)	0.0%	
Standard process High *	Statutory Fee	1747(207)	1747(207)	0.0%	
PVRI, SWOBs and Dry Cleaners L/M/H	Statutory Fee	79/158/237	79/158/237	0.0%	
PVR I & II combined L/M/H	Statutory Fee	113/226/341	113/226/341	0.0%	
VRs and other Reduced Fees L/M/H	Statutory Fee	228/365/548	228/365/548	0.0%	
Mobile plant, for first and second permits L/M/H**	Statutory Fee	626/1034/1551	626/1034/1551	0.0%	
for the third to seventh permits L/M/H	Statutory Fee	385/617/924	385/617/924	0.0%	
eighth and subsequent permits L/M/H	Statutory Fee	198/314/473	198/314/473	0.0%	
Late payment Fee	Statutory Fee	52.00	52.00	0.0%	
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation					
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts					
Transfer and Surrender					
Standard process transfer	Statutory Fee	169.00	169.00	0.0%	
Standard process partial transfer	Statutory Fee	497.00	497.00	0.0%	
Surrender: all Part B activities	Statutory Fee	0.00	0.00	0.0%	
Reduced fee activities: transfer	Statutory Fee	0.00	0.00	0.0%	
Reduced fee activities: partial transfer	Statutory Fee	47.00	47.00	0.0%	
Temporary transfer for Mobiles					
First transfer	Statutory Fee	53.00	53.00	0.0%	
Repeat following enforcement or warning	Statutory Fee	53.00	53.00	0.0%	
Substantial Change					
Standard process	Statutory Fee	1,050.00	1,050.00	0.0%	
Standard process where the substantial change results in a new PPC activity	Statutory Fee	1,650.00	1,650.00	0.0%	
Reduced fee activities	Statutory Fee	102.00	102.00	0.0%	
LA-PPC charges					
NB – every subsistence charge includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation					
Application	Statutory Fee	3,363.00	3,363.00	0.0%	
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00	0.0%	
Annual Subsistence LOW	Statutory Fee	1,343.00	1,343.00	0.0%	
Annual Subsistence MEDIUM	Statutory Fee	1,507.00	1,507.00	0.0%	
Annual Subsistence HIGH	Statutory Fee	2,230.00	2,230.00	0.0%	
Late Payment Fee	Statutory Fee	52.00	52.00	0.0%	Key Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36. Reduced fee activities are listed in the Schedule to the Part B scheme
Substantial Variation	Statutory Fee	3,363.00	3,363.00	0.0%	
Transfer	Statutory Fee	235.00	235.00	0.0%	
Partial transfer	Statutory Fee	698.00	698.00	0.0%	
Surrender	Statutory Fee	698.00	698.00	0.0%	
Newspaper advertisements					
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.					

FEES & CHARGES**APPENDIX 3**

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
GENERAL SERVICES COSTS					
Professional PPO hourly rate	Discretionary	POA cost recovery Standard charge £70	POA cost recovery Standard charge £70	0.0%	
Support PPO Hourly Rate	Discretionary	POA cost recovery standard charge £55	POA cost recovery standard charge £55	0.0%	
ENVIRONMENTAL HEALTH					
PRIVATE WATER SUPPLIES					
Risk Assessment:					
Risk Assessment(each assessment)	Discretionary	350.00	350.00	0.0%	
Risk Assessment(each assessment)additional hours	Discretionary	70.00	70.00	0.0%	
Auditing risk assessments carried out by others	Discretionary	125.00	125.00	0.0%	
Auditing risk assessments carried out by others additional hours	Discretionary	70.00	70.00	0.0%	
Sampling fee per visit	Discretionary	110.00	110.00	0.0%	
Investigation (each investigation)	Discretionary	110.00	110.00	0.0%	
Analysis for check and audit sampling of supplies	Discretionary	Actual cost up to maximum £25	Actual cost up to maximum £25	0.0%	
Analysis of samples taken during check monitoring	Discretionary	Actual cost up to maximum £100	Actual cost up to maximum £100	0.0%	
Analysis for samples taken during auditing monitoring	Discretionary	Actual cost up to maximum £500	Actual cost up to maximum £500	0.0%	
Swimming pool sampling - (plus analysis costs at direct cost)	Discretionary	100.00	100.00	0.0%	
PRIVATE SECTOR HOUSING					
Mandatory HMO Licence (Homes in Multiple Occupancy)	Discretionary	£1,000 (for up to 5 units) then £95 per additional unit	£1,000 (for up to 5 units) then £95 per additional unit	0.0%	
Inspection of dwellings for immigration	Discretionary	130 + vat	130 + vat	0.0%	+ VAT
STUDENT ACCOMODATION ACCREDITATION SCHEME					
Inspection of property	Discretionary	226.00	226.00	0.0%	Fee payable every 3 years
Half day briefing for Landlords	Discretionary	40.00	40.00	0.0%	Fee payable every 3 years
ENVIRONMENTAL & OTHER INFORMATION					
Pollution Prevention & Control Act/Environmental Protection Act					
- Register Copy - per entry	Discretionary	12.00	12.00	0.0%	
- Copy - documents relating to authorisation (per hour, plus the cost of any materials)	Discretionary	70 per hour or part thereafter	70 per hour or part thereafter	0.0%	
- Environmental Information Regulations (pollution information)					
- Information request (minimum charge for up to 1 hour)	Discretionary	70.00	70.00	0.0%	
- Additional charge per hour for more than 1 hours work	Discretionary	70.00	70.00	0.0%	
- Factual Statements					
- Civil Proceedings - re accidents in Retail Premises (plus the cost of any materials)	Discretionary	£210 (includes up to 3 hours work)	£210 (includes up to 3 hours work)	0.0%	
- Food Safety Act 1990 (register copies)					
- Copy of total register (based on hourly rate) - per hour	Discretionary	70.00	70.00	0.0%	
- Copy of individual entry	Discretionary	15.00	15.00	0.0%	
HEALTH CERTIFICATES					
Export Health Certificate	Discretionary	70.00	70.00	0.0%	
VOLUNTARY SURRENDER					
Voluntary Surrender Certificate (does not include other charges such as disposal)	Discretionary	70.00	70.00	0.0%	
PRIMARY AUTHORITY	Discretionary	Bespoke based on cost recovery	Bespoke based on cost recovery	0.0%	
SAFETY AT SPORTS GROUNDS	Discretionary	Cost recovery	Cost recovery	0.0%	
ENVIRONMENTAL HEALTH TRAINING COURSES					
Level 2 food hygiene course costs					
- officer time	Discretionary	POA Standard Charge £70 per hour	POA Standard Charge £70 per hour	0.0%	
- plus expenses (room hire / refreshments)	Discretionary	at cost	at cost	0.0%	
- course booklets and exam papers	Discretionary	at cost	at cost	0.0%	
Refresher food hygiene course per person					
- officer time	Discretionary	POA Standard Charge £70 per hour	POA Standard Charge £70 per hour	0.0%	
- plus expenses (room hire / refreshments)		at cost	at cost	0.0%	
- course booklets and exam papers		at cost	at cost	0.0%	
Bespoke courses charged at:					
- officer hourly rate	Discretionary	POA Standard Charge £70 per hour	POA Standard Charge £70 per hour	0.0%	
- expenses (at cost)	Discretionary				
- course booklets and papers (at cost)	Discretionary				
NFHS Re-rating Inspection	Discretionary	250.00	250.00	0.0%	

FEES & CHARGES**APPENDIX 3**

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
PEST CONTROL					
Domestic Premises					
Within Normal Working Hours					
Wasps (up to 2 nests)	Discretionary	50.00	50.00	0.0%	Fully Traded (including VAT)
- additional nest	Discretionary	15.00	15.00	0.0%	Including VAT
Fleas (two or less bedrooms) up to 2 treatments in a 14 day period	Discretionary	160.00	160.00	0.0%	Including VAT
- 3 bedroom house	Discretionary	200.00	200.00	0.0%	Including VAT
- 4 bedroom house	Discretionary	240.00	240.00	0.0%	Including VAT
- 5 bedroom house	Discretionary	320.00	320.00	0.0%	Including VAT
Rats (up to four treatment visits at the discretion of the service)	Discretionary	125.00	125.00	0.0%	Including VAT
Mice (up to four treatment visits at the discretion of the service)	Discretionary	125.00	125.00	0.0%	Including VAT
Bedbugs (up to 2 bedrooms and one revisit) up to 2 treatments in a 14 day period	Discretionary	220.00	220.00	0.0%	Including VAT
- 3 bedroom house	Discretionary	260.00	260.00	0.0%	Including VAT
- 4 bedroom house	Discretionary	320.00	320.00	0.0%	Including VAT
- 5 bedroom house	Discretionary	380.00	380.00	0.0%	Including VAT
Moles, rabbits & squirrels - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Cockroaches - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Other crawling insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Flies and flying insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Minimum charge for any call out even if no treatment is necessary or possible	Discretionary	30.00	30.00	0.0%	includes VAT
Non Domestic Premises					
Contract Work (POA based on hourly rate and the cost of materials)	Discretionary	POA	POA	0.0%	+ VAT
Non-Contract Work (per hour, plus the cost of any materials)	Discretionary	POA	POA	0.0%	+ VAT
Minimum charge for any call out even if no treatment is necessary or possible or no access	Discretionary	30.00	30.00	0.0%	includes VAT

PEOPLE

FEES & CHARGES

APPENDIX 3

CHILDREN'S SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
<u>MUSIC SERVICE (Charges Based on Academic Year) *</u>					* Fees are subject to change subject to grant confirmation
<u>Bought In</u>					
Billed Lessons	Discretionary	48.00	48.00	0.0%	
Whole Class Tuition (KS2) (per hour)	Discretionary	43.00	43.00	0.0%	
Whole Class Tuition (per hour)	Discretionary	43.00	43.00	0.0%	
Curriculum Support (per hour)	Discretionary	52.00	52.00	0.0%	
School Ensembles	Discretionary	52.00	52.00	0.0%	
<u>Remissions</u>					
Income Support (Free School Meals) (Refund per term)	Discretionary	45.00 + Free	45.00 + Free	0.0%	
Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)	Discretionary	22.50 + 25% off Instrument Hire	22.50 + 25% off Instrument Hire	0.0%	
<u>School of Music</u>					
School of Music - Orchestra/Ensembles/Choirs	Discretionary	45.00	45.00	0.0%	
<u>Special Double Bass Lessons</u>					
Term 1 (per hour)	Discretionary	Free + Free Instrument	Free + Free Instrument		
Term 2 & 3 (per hour)	Discretionary	24.00 + Free	24.00 + Free	0.0%	
<u>Continuation from Whole Class (Groups of 6 or more in half an hour)</u>					
Year 1 (per hour)	Discretionary	24.00 + Free Instrument	24.00 + Free Instrument	0.0%	
<u>Festivals and Workshops - Charges to Schools</u>					
Area Festivals (per pupil) - minimum £95 and maximum £265	Discretionary	2.00	2.00	0.0%	
<u>Instrument Hire</u>					
Instrument Hire (Violin/Ukulele/Guitar) (per term)	Discretionary	8.50	8.50	0.0%	
Instrument Hire (Popular) (per term)	Discretionary	20.00	20.00	0.0%	
Instrument Hire (Other) (per term)	Discretionary	15.00	15.00	0.0%	
Popular - bassoon, double bass, euphonium, french horn, tuba, Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp					
<u>SPECIAL EDUCATION</u>					
<u>EWO Penalty Charges</u>					
- Per pupil (if paid within 21 days)	Statutory	60.00	The Statutory Instrument prescribing these charges has not been updated for a number of years so charges will remain at current levels until informed otherwise	0.0%	
- Per pupil (if paid within 22 - 28 days)	Statutory	120.00		0.0%	

<u>Home to School / College Transport Charges (Charges Based on Academic Year)</u>					
<u>Post 16 (Mainstream & SEND)</u>					
Autumn	Discretionary	295.00	295.00	0.0%	
Spring	Discretionary	295.00	295.00	0.0%	
Summer	Discretionary	285.00	285.00	0.0%	
Annual	Discretionary	875.00	875.00	0.0%	
Benefits (Admin Fee)	Discretionary	280.00	280.00	0.0%	
<u>In Catchment Pupils (Full Term)</u>					
Post 16	Discretionary	295.00	295.00	0.0%	
Primary & Secondary	Discretionary	180.00	180.00	0.0%	
2nd Child	Discretionary	156.00	156.00	0.0%	
Half Term / AM or PM	Discretionary	121.00	121.00	0.0%	
2nd Child	Discretionary	109.00	109.00	0.0%	
Free School Meals	Discretionary	10.00	10.00	0.0%	
<u>Out of Catchment Pupils (Full Term)</u>					
Post 16	Discretionary	295.00	295.00	0.0%	
Primary / Secondary	Discretionary	250.00	250.00	0.0%	
Free School Meals	Discretionary	10.00	10.00	0.0%	

FEES & CHARGES**APPENDIX 3**

ADULT SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Day Care Related Charges:					
Transport Daily Charges					
5 mile radius (up to 10 miles per day)	Discretionary	4.90	5.05	3.0%	
10 mile radius (up to 20 miles per day)	Discretionary	7.34	7.55	2.9%	
Over 10 miles radius (over 20 miles per day)	Discretionary	9.78	10.05	2.8%	
Day Centre Attendance Charge per day (includes refreshments and some activities)					
Older People					
Helena Lane per day	Discretionary	55.93	57.60	3.0%	
1/2 day		N/A	28.80	N/A	New charge
Sessional rate (2 hours)		N/A	15.55	N/A	New charge
Learning Disabilities					
Abbotswood per day	Discretionary	53.64	55.25	3.0%	
1/2 day		N/A	27.65	N/A	New charge
Sessional rate (2 hours)		N/A	14.95	N/A	New charge
Aquamira per day	Discretionary	108.35	111.60	3.0%	
1/2 day		N/A	55.80	N/A	New charge
Sessional rate (2 hours)		N/A	30.15	N/A	New charge
Greenacres per day	Discretionary	40.24	41.50	3.1%	
1/2 day		N/A	20.75	N/A	New charge
Sessional rate (2 hours)		N/A	11.20	N/A	New charge
Albert Road per day	Discretionary	48.06	49.50	3.0%	
1/2 day		N/A	24.75	N/A	New charge
Sessional rate (2 hours)		N/A	13.40	N/A	New charge
Helena Lane per day	Discretionary	61.46	63.30	3.0%	
1/2 day		N/A	31.65	N/A	New charge
Sessional rate (2 hours)		N/A	17.10	N/A	New charge
Wayfarers per day	Discretionary	45.78	47.20	3.1%	
1/2 day		N/A	23.60	N/A	New charge
Sessional rate (2 hours)		N/A	12.75	N/A	New charge
Avalon per day	Discretionary	66.99	69.00	3.0%	
1/2 day		N/A	34.50	N/A	New charge
Sessional rate (2 hours)		N/A	18.65	N/A	New charge
Maesbury Metals per day	Discretionary	N/A	61.00	N/A	New charge
1/2 day		N/A	30.50	N/A	New charge
Sessional rate (2 hours)		N/A	16.50	N/A	New charge
Hydrotherapy charges					
30 minute Hydro session using Hirer's staff	Discretionary	16.30	16.80	3.1%	
30 minute Hydro session weekday (using Aquamira supervision)	Discretionary	N/A	25.50	N/A	New charge
30 minute Hydro session evening (using Aquamira supervision)	Discretionary	N/A	27.68	N/A	New charge
30 minute Hydro session weekend (using Aquamira supervision)	Discretionary	N/A	29.85	N/A	New charge
1 hour pool hire	Discretionary	32.63	33.60	3.0%	
1 hour Hydro session weekday (using Aquamira supervision)	Discretionary	N/A	48.85	N/A	New charge
1 hour Hydro session evening (using Aquamira supervision)	Discretionary	N/A	52.65	N/A	New charge
1 hour Hydro session weekend (using Aquamira supervision)	Discretionary	N/A	56.45	N/A	New charge
Multi-sensory room with new equipment and staff induction					
Multi-sensory room Aquamira (for a half hour session)	Discretionary	N/A	14.30	N/A	New charge
Multi-sensory room Aquamira (for a half hour session) EVENING	Discretionary	N/A	16.50	N/A	New charge
Multi-sensory room Aquamira (for a half hour session) WEEKEND	Discretionary	N/A	18.65	N/A	New charge
Multi-sensory room Aquamira (for one hour session)	Discretionary	N/A	26.45	N/A	New charge
Multi-sensory room Aquamira (for one hour session) EVENING	Discretionary	N/A	30.25	N/A	New charge
Multi-sensory room Aquamira (for one hour session) WEEKEND	Discretionary	N/A	34.05	N/A	New charge
Residential Nursing Related Charges:					
Older People					
Four Rivers existing residents (excluding FNC)	Discretionary	It is recommended that fees for clients will remain the same with no increase from 1st April 2021	It is recommended that fees for clients be increased by 3.8% inflation from 1st April 2022	3.8%	The % increase to be charged will be confirmed once agreed
Four Rivers new residents (excluding FNC)	Discretionary				
COURT OF PROTECTION CLIENT PROPERTY CHARGES					
Work up to court decision appointing a deputy	Statutory Fee	745.00	745.00	0.0%	
Annual management fee -first year	Statutory Fee	775.00	775.00	0.0%	
Annual management fee -after 1st year	Statutory Fee	650.00	650.00	0.0%	
Annual property management fee	Statutory Fee	300.00	300.00	0.0%	
Completing Annual Report	Statutory Fee	216.00	216.00	0.0%	
Completion of Tax Return	Statutory Fee	70.00	70.00	0.0%	
Completion of Tax Return - Complex	Statutory Fee	140.00	140.00	0.0%	
Finalising of Accounts for Deceased Clients (Appointeeship and	Statutory Fee	325.00	325.00	0.0%	
We also charge 3.5% of P's Assets below £16K, as instructed by the COP - Practice Direction B - Fixed Costs	Statutory Fee				
Fixed travel costs of £40 per hour	Statutory Fee	40.00	40.00	0.0%	

FEES & CHARGES**APPENDIX 3**

ADULT SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
COMMUNITY SERVICES JOINT TRAINING COURSES					
Full breakdown of individual course fees can be found in the current Joint Training booklet . Revised fees will be published in the next Joint Training Booklet and customers will be advised via E-gov newsletter in advance of increase.					
Face to face delivery - Band 1 Half Day - Shropshire independent Adult Social Care & Health providers - combines old Bands A & B (Shropshire)	Discretionary	£18.00 - £40.00	£19.50 - £40.00	3.0%	
Face to face delivery- Band 1 Full Day - Shropshire independent Adult Social Care & Health providers - combines old Bands A & B (Other organisations)	Discretionary	£49.00 - £150.00	£50.00 - £63.00	3.0%	
Face to face delivery - Band 2 Half Day - Other	Discretionary	£31.00 - £55.00	£43.00		
Face to face delivery - Band 2 Full Day - Other	Discretionary	£79.00 - £175.00	£81.00 - £93.50	Various	
Webinar delivery: Band 1 various lengths - Shropshire independent Adult Social Care & Health providers	Discretionary	£7.50 - £55	£15.50 - £150	3.0%	Pricing varies according to length of course.
Webinar delivery: Band 2 various lengths - Other	Discretionary	£10.00 - £79.00	£23 - £243	3.0%	
Face to face delivery - In House Training Half Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	250.00	260.00	4.0%	
Face to face delivery - In House Training Full Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	430.00	445.00	3.5%	
Face to face delivery - In House Training Half Day (Other organisations)	Discretionary	310.00	320.00	3.2%	
Face to face delivery - In House Training Full Day (Other organisations)	Discretionary	520.00	535.00	2.9%	
Webinar delivery: In House Training up to a Half Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	£75 - £220	£155 - £260	3.0%	Pricing varies according to length of course.
Webinar delivery: In House Training Full Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	430.00	445.00	3.5%	
Webinar delivery: In House Training Half Day (Other organisations)	Discretionary	£136 - £273	£188 - £320	3.0%	
Webinar delivery: In House Training Full Day (Other organisations)	Discretionary	520.00	535.00	2.9%	

FEES & CHARGES**APPENDIX 3**

HOUSING HEALTH	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Home Point					
Advertising charges to Housing Associations for vacant properties on the Homepoint website	Discretionary	£70.00	£73.50	5.0%	Subject to negotiation with Landlords
Handyperson fee					
Hourly rate	Discretionary	£20.00	£21.00	5.0%	
DFG fee - total work costs up to, and including £20,000 (pre VAT)	Discretionary	14% of works	14% of works	0.0%	
DFG fee - total work costs above £20,000 (pre VAT), for those without Planning requirements	Discretionary	9% of works	9% of works	0.0%	
DFG fee - total work costs above £20,000 (pre VAT), for those with Planning requirements	Discretionary	11% of works	11% of works	0.0%	
Housing Options					
Temporary Accommodation (52 week basis)					
Shared accommodation or most single aged under 35	Statutory	£87.00	£90.50	4.0%	
1 bedroom	Statutory	£92.50	£96.20	4.0%	
2 bedrooms	Statutory	£114.50	£119.10	4.0%	
3 bedrooms	Statutory	£136.50	£142.00	4.0%	
4 bedrooms	Statutory	£178.00	£185.10	4.0%	
Bed & Breakfast	Statutory	Reimbursement of cost to us minus £21.53 which we are unable to recover from Rev & Bens Housing Benefits	Reimbursement of cost to us minus £21.53 which we are unable to recover from Rev & Bens Housing Benefits	0.0%	

PLACE**FEES & CHARGES****APPENDIX 3**

LIBRARIES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	NOTES
LIBRARY CHARGES					An element of flexibility will still be required throughout the year to respond to and mitigate the effects of Covid-19 and to enable the service to respond quickly to any additional restrictions or easing.
DVD - Standard titles	Discretionary	2.00	2.20	10.0%	
DVD - Premium titles	Discretionary	2.00	2.20	10.0%	
Talking Books & Language courses					
Up to 2 tapes	Discretionary	1.00	1.20	20.0%	
CD & larger tape packs	Discretionary	2.50	2.70	8.0%	
The above for the Visually Impaired	Discretionary	Free	Free	0.0%	
Computer Use	Discretionary	£1.20 for guests, free for library members	£1.30 for guests, free for library members	8.3%	
Printing/Photocopying					
Printing & Photocopying - A4 sheet	Discretionary	0.18	0.20	11.1%	
Printing & Photocopying - A4 sheet colour	Discretionary	0.40	0.50	25.0%	
Laminating copies - A4 sheet	Discretionary	1.50	1.60	6.7%	
Laminating copies - A3 sheet	Discretionary	2.50	2.60	4.0%	
Fax Services					
Message sent UK - per sheet	Discretionary	1.50	1.60	6.7%	
Message sent Overseas - per sheet	Discretionary	2.50	2.50	0.0%	
Message received (per 10 sheets)	Discretionary	1.50	1.60	6.7%	
Fines					
Adult items per item per day	Discretionary	0.25	0.25	0.0%	
Children's items per item per day	Discretionary	No Charge	No Charge	0.0%	
Music/drama sets returned late or incomplete	Discretionary	22.00	22.00	0.0%	
Final reminder letters	Discretionary	No Charge	No Charge	0.0%	
Library Cards					
New library membership card	Discretionary	Free	Free	0.0%	
Replacement library membership card	Discretionary	1.40	1.50	7.1%	
Requests					
per item	Discretionary	0.75	1.00	33.3%	
per item through inter-lending scheme	Discretionary	6.00	20.00	233.3%	
Sets of vocal scores through inter-lending scheme - per copy	Discretionary	1.00	1.10	10.0%	
Orchestral sets through inter-lending scheme	Discretionary	21.00	24.00	14.3%	
Drama sets through inter-lending scheme - per copy	Discretionary	1.00	1.10	10.0%	

FEES & CHARGES**APPENDIX 3**

LIBRARIES	Statutory or Discretionary	Fee for 2021/22	Fee for 2022/23	% Increase	NOTES
		£	£		
Room Hire					An element of flexibility will be required throughout the year to mitigate the effects of Covid-19 and to enable the service to respond quickly to any easing of restrictions and additional lockdowns
Shrewsbury Library room hire per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	34.00	36.00	5.9%	
Business Use	Discretionary	68.00	72.00	5.9%	
Oswestry Library Room Hire per session (Morning or Afternoon) - without projector					
Personal/Voluntary group/ Charity Group	Discretionary	28.00	33.00	17.9%	
Business Use	Discretionary	56.00	61.00	8.9%	
Room Hire - Bridgnorth Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	30.00	34.00	13.3%	
Business Use	Discretionary	60.00	64.00	6.7%	
Interview Room Hire - Bridgnorth Library per Hour					
Personal/Voluntary group/ Charity Group	Discretionary	7.00	8.00	14.3%	
Business Use	Discretionary	14.00	15.00	7.1%	
Room Hire - Church Stretton Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	20.00	21.00	5.0%	
Business Use	Discretionary	40.00	42.00	5.0%	
Room Hire - Gobowen Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	N/A	12.00	N/A	New Charge
Business Use	Discretionary	N/A	14.00	N/A	New Charge
Room Hire - Wem Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	13.00	15.00	15.4%	
Business Use	Discretionary	26.00	28.00	7.7%	
Room Hire - Ludlow Education Room per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	33.00	35.00	6.1%	
Business Use	Discretionary	66.00	70.00	6.1%	
Room Hire - Ludlow Library gallery space per session (Morning or Afternoon)	Discretionary	25.00	27.00	8.0%	
Hire of gallery hanging space at Oswestry Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	26.00	4.0%	
Business Use	Discretionary	50.00	52.00	4.0%	
Hire of gallery hanging space at Market Drayton Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	26.00	4.0%	
Business Use	Discretionary	50.00	52.00	4.0%	
Hire of window display space at Bridgnorth Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	26.00	4.0%	
Business Use	Discretionary	50.00	52.00	4.0%	
Reading Group admin fee:	Discretionary	£45.00 (£37.50 + £7.50 VAT)	£50 (£41.33 + £8.67 VAT)	11.1%	
Fab Reads: Box of 15 hand selected books (to borrow)	Discretionary	35.00	37.00	5.7%	
Fab Reads: Introductory librarian visit:	Discretionary	15.00	17.00	13.3%	Per hour
Fab Reads: Six themed resource packs:	Discretionary	30.00	32.00	6.7%	
Fab Reads: Round up/discussion librarian visit:	Discretionary	15.00	17.00	13.3%	Per hour
Ludlow Library and Museum Resource Centre Gallery Commission	Discretionary	20%	25%	25.0%	

FEES & CHARGES**APPENDIX 3**

LIBRARIES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	NOTES
Book Sales					
At local discretion	Discretionary	Variable	Variable	0.0%	Dependent on condition of book
Filming					
Flat rate filming fee per day	Discretionary	300.00	360.00	20.0%	
Provision of staff member per hour	Discretionary	Dependent on member of staff	Dependent on member of staff		
Library Events	Discretionary	Variable	Variable	0.0%	Dependent on costs of event, audience, venue, partner arrangements etc.
Hot Drinks					
Oswestry & Bridgnorth	Discretionary	0.70	N/A	N/A	No drinks machine in use
Deliveries via library vans					
per box	Discretionary	1.00	1.20	20.0%	
per small package	Discretionary	0.50	0.60	20.0%	

FEES & CHARGES**APPENDIX 3**

WASTE SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
WASTE					
Bulky waste charges					
Up to 3 items of bulky household waste	Discretionary	36.00	38.00	5.56%	
4-6 items of bulky household waste	Discretionary	53.00	56.00	5.66%	
7-9 items of bulky household waste	Discretionary	70.00	74.00	5.71%	
10-12 items of bulky household waste	Discretionary	87.00	91.00	4.60%	
13-15 items of bulky household waste	Discretionary	105.00	110.00	4.76%	
up to 10 sacks of residual waste	Discretionary	55.00	58.00	5.45%	
Other Charges					
Excess Black Bags (max 10)	Discretionary	55.00	58.00	5.45%	
Second Garden Bin	Discretionary	66.00	69.00	4.55%	
Schedule 2 contract rates per fortnightly collection (based on waste type and container size)					
Admin Fee	Discretionary	44.00	46.00	4.55%	
No Disposal					
<i>Residual Sack (cost per sack)</i>	Discretionary	41.00	43.00	4.88%	excludes above admin fee
Residual 240	Discretionary	94.00	99.00	5.32%	excludes above admin fee
Residual 360	Discretionary	130.00	137.00	5.38%	excludes above admin fee
Residual 660	Discretionary	223.00	234.00	4.93%	excludes above admin fee
Residual 750	Discretionary	235.00	247.00	5.11%	excludes above admin fee
Residual 1100	Discretionary	322.00	338.00	4.97%	excludes above admin fee
With Disposal					
<i>Residual Sack (cost per sack)</i>	Discretionary	55.00	58.00	5.45%	excludes above admin fee
Residual 240	Discretionary	156.00	164.00	5.13%	excludes above admin fee
Residual 360	Discretionary	220.00	231.00	5.00%	excludes above admin fee
Residual 660	Discretionary	388.00	407.00	4.90%	excludes above admin fee
Residual 750	Discretionary	428.00	449.00	4.91%	excludes above admin fee
Residual 1100	Discretionary	597.00	627.00	5.03%	excludes above admin fee
With or without Disposal					
Recycling 240	Discretionary	71.00	75.00	5.63%	excludes above admin fee
Recycling 360	Discretionary	99.00	104.00	5.05%	excludes above admin fee
Recycling 660	Discretionary	165.00	173.00	4.85%	excludes above admin fee
Recycling 750	Discretionary	176.00	185.00	5.11%	excludes above admin fee
Recycling 1100	Discretionary	223.00	234.00	4.93%	excludes above admin fee
Annual Schedule 4 collection contract rates (based on waste type and container size)					
With Disposal					
<i>Residual Sack (cost per sack)</i>	Discretionary	124.00	130.00	4.84%	excludes above admin fee
Residual 240	Discretionary	373.00	392.00	5.09%	excludes above admin fee
Residual 360	Discretionary	414.00	435.00	5.07%	excludes above admin fee
Residual 660	Discretionary	572.00	601.00	5.07%	excludes above admin fee
Residual 1100	Discretionary	765.00	803.00	4.97%	excludes above admin fee

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Membership Fee - SpArC, Church Stretton & Much Wenlock					
Individual Monthly DD	Discretionary	N/A	35.00	N/A	New product
Annual Individual Fee	Discretionary	N/A	350.00	N/A	New product
An element of flexibility will be required throughout the year to mitigate the effects of recovery during the pandemic.					
There will be various promotions held throughout the year at various sites. Details can be found at individual facilities or via the council's website when promoted:					
https://shropshire.gov.uk/leisure-services/find-a-leisure-centre/					

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Meole Brace Golf Course					
Adult Members	Discretionary	500.00	525.00	5.00%	
Green Fees 18 Holes					
Adult	Discretionary	12.00	N/A	N/A	No longer offered
Adult Concessionary Rates	Discretionary	9.00	N/A	N/A	
Junior	Discretionary	6.00	N/A	N/A	
Green Fees 12 Holes					
Adult - up to midday	Discretionary	9.00	9.50	5.60%	
Adult - 12 noon - 4pm	Discretionary	8.00	8.50	6.25%	
Adult - 4pm to close	Discretionary	7.00	7.50	7.14%	
Junior	Discretionary	6.00	6.50	8.33%	
Concessionary Rate	Discretionary	6.00	6.50	8.33%	
Temporary Green Fees 18 Holes					
Adult	Discretionary	6.00	0.00	N/A	No longer offered
Junior	Discretionary	6.00	0.00	N/A	
Temporary Green Fees 12 Holes					
Adult	Discretionary	6.00	6.50	8.33%	
Junior	Discretionary	6.00	6.50	8.33%	
Afternoon Special rates	Discretionary	See note	See note		As and when required

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Roman Road Sports Centre					
Peak Period					
Whole Hall (Hockey/Basketball/Volleyball)	Discretionary	32.80	34.40	4.9%	
Badminton Court	Discretionary	10.50	11.00	4.8%	
Table Tennis Table (max. 3 tables per court)	Discretionary	10.40	10.90	4.8%	
Sports Hall - Party Bookings					
Whole Hall	Discretionary	117.80	123.70	5.0%	
Half Hall	Discretionary	59.70	N/A	N/A	No longer offered
Miscellaneous Charges					
Changing Rooms Only (Sports Hall)	Discretionary	14.60	15.30	4.8%	
Spectators - Adult	Discretionary	1.40	N/A	N/A	
Spectators - Child	Discretionary	0.70	N/A	N/A	
Shower Only - Adult	Discretionary	1.70	N/A	N/A	No longer offered
Shower Only - Adult Concessionary Rate	Discretionary	0.70	N/A	N/A	
Shower Only - Adult 60+	Discretionary	1.20	N/A	N/A	
Shower Only - Junior	Discretionary	0.70	N/A	N/A	
Synthetic Pitch AREA					
Whole Pitch 55 mins	Discretionary	61.50	64.60	5.0%	
Half Pitch 55 mins	Discretionary	39.70	41.70	5.0%	
Quarter Pitch 55 mins	Discretionary	26.40	27.70	4.9%	
Whole Pitch 1hr 25 mins	Discretionary	90.00	94.50	5.0%	
Half Pitch 1hr 25 mins	Discretionary	57.30	60.20	5.1%	
Quarter Pitch 1hr 25 mins	Discretionary	36.70	38.50	4.9%	
Whole Pitch 1hr 55 mins	Discretionary	121.10	127.20	5.0%	
Half Pitch 1hr 55 mins	Discretionary	74.50	78.20	5.0%	
Quarter Pitch 1hr 55 mins	Discretionary	50.10	52.60	5.0%	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Roman Road Sports Centre					
Off Peak Period					
Whole hall	Discretionary	24.60	25.80	4.9%	
Half Hall	Discretionary	12.20	N/A	N/A	
Badminton court	Discretionary	8.10	8.50	4.9%	
Table Tennis Table (max. 3 tables per court)	Discretionary	8.40	8.80	4.8%	
Sports Hall - Party Bookings					
Whole Hall	Discretionary	85.40	89.70	5.0%	
Half Hall	Discretionary	44.60	N/A	N/A	
OUTDOOR SPORTS					
Synthetic Pitch Area					
Whole Pitch 55 mins	Discretionary	46.20	48.50	5.0%	
Half Pitch 55 mins	Discretionary	29.40	30.90	5.1%	
Quarter Pitch 55 mins	Discretionary	20.00	21.00	5.0%	
Whole Pitch 1hr 25 mins	Discretionary	67.80	71.20	5.0%	
Half Pitch 1hr 25 mins	Discretionary	42.90	45.10	5.1%	
Quarter Pitch 1hr 25 mins	Discretionary	27.60	29.00	5.1%	
Whole Pitch 1hr 55 mins	Discretionary	91.00	95.60	5.1%	
Half Pitch 1hr 55 mins	Discretionary	56.00	58.80	5.0%	
Quarter Pitch 1hr 55 mins	Discretionary	37.70	39.60	5.0%	
Junior Play & Pay	Discretionary	1.00	1.00	0.0%	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Much Wenlock Leisure Centre					
Outdoor Facilities					
Artificial Turf Pitch (not floodlit)					
Whole pitch adult - peak	Discretionary	72.05	75.70	5.1%	
Whole pitch adult - off-peak	Discretionary	59.40	62.40	5.1%	
Half pitch adult - peak	Discretionary	36.10	37.90	5.0%	
Half pitch adult - off-peak	Discretionary	29.75	31.20	4.9%	
1/3 pitch adult - peak	Discretionary	28.05	29.50	5.2%	
1/3 pitch adult - off-peak	Discretionary	23.05	24.20	5.0%	
Sports Hall & Gymnasium					
Whole Main Sports Centre	Discretionary	45.80	48.10	5.0%	
Half Main Sports Hall	Discretionary	23.10	24.30	5.2%	
Badminton Court	Discretionary	11.10	11.70	5.4%	
Gymnasium room hire	Discretionary	23.00	24.20	5.2%	
Equipment Hire					
Hire Badminton/Tennis Racket	Discretionary	2.60	N/A	N/A	
Buy Shuttlecock	Discretionary	1.40	N/A	N/A	
Hire Football/Basketball/Netball	Discretionary	1.60	N/A	N/A	
Fitness Suite					
Room Hire	Discretionary	35.70	N/A	N/A	
Adult Induction	Discretionary	11.80	12.40	5.1%	
Youth Induction (16 yrs - 18 yrs)	Discretionary	5.80	6.10	5.2%	
Adult Induction	Discretionary	5.10	5.40	5.9%	
Adult Session - Concessionary	Discretionary	2.60	2.70	3.8%	
Youth Session (16yrs - 18 yrs)	Discretionary	2.60	2.70	3.8%	
Youth Session (16 yrs - 18 yrs) - Concessionary	Discretionary	1.30	1.40	7.7%	
60+ Session	Discretionary	3.40	3.60	5.9%	
Changing Rooms					
Adult Group	Discretionary	23.80	N/A	N/A	
Junior Group	Discretionary	11.90	N/A	N/A	
Pool Facilities					
Public Swimming					
Adult Swim	Discretionary	4.80	5.00	4.2%	
Adult Swim - Concessionary	Discretionary	2.40	2.50	4.2%	
Junior Swim	Discretionary	2.40	2.50	4.2%	
60+ Casual Session	Discretionary	3.70	3.90	5.4%	
Inflataplay Adult	Discretionary	5.40	6.00	11.1%	
Inflataplay Junior	Discretionary	3.30	4.00	21.2%	
60+ Inflataplay	Discretionary	4.80	5.00	4.2%	
Learn to Swim Programme					
Junior Lessons	Discretionary	N/A	6.00	N/A	New charge
Junior Lessons - Concessionary	Discretionary	N/A	3.00	N/A	New charge
Parents & Toddlers	Discretionary	48.30	N/A	N/A	
Parents & Toddlers - Concessionary	Discretionary	24.20	N/A	N/A	
Parents & Toddlers - Pay as you go	Discretionary	5.50	N/A	N/A	
Pre-School (3yrs to 5yrs)	Discretionary	54.80	N/A	N/A	
Pre-School (3yrs to 5yrs) - Concessionary	Discretionary	27.40	N/A	N/A	
Junior Lessons	Discretionary	54.80	N/A	N/A	
Junior Lessons - Concessionary	Discretionary	27.40	N/A	N/A	
Adult Lessons	Discretionary	7.30	N/A	N/A	
Adult Lessons - Concessionary	Discretionary	36.80	N/A	N/A	
60+	Discretionary	54.80	57.50	4.9%	
Private Lessons - 1 to 1	Discretionary	14.50	15.20	4.8%	
Private Lessons - 1 to 2	Discretionary	21.60	22.70	5.1%	
Private Lessons - 1 to 1 - Concessionary	Discretionary	7.40	7.80	5.4%	
Private Lessons - 1 to 2 - Concessionary	Discretionary	11.00	11.60	5.5%	
Lessons - Direct Debit (per month)	Discretionary	20.80	21.80	4.8%	
Lessons - Direct Debit (per month) - Concessionary	Discretionary	13.30	14.00	5.3%	
Individual Support Classes	Discretionary	109.60	N/A	N/A	
Individual Support Classes - Concessionary	Discretionary	54.80	N/A	N/A	
Family Bubble Swim	Discretionary	20.00	N/A	N/A	
Swimming - Activity Classes					
Adult Aqua Aerobics	Discretionary	4.50	N/A	N/A	
Adult Aqua Aerobics - concessionary	Discretionary	2.30	N/A	N/A	
Junior Aerobics / Fit Swim (16yrs - 18 yrs)	Discretionary	2.30	N/A	N/A	
60+ Aerobics / Fit Swim	Discretionary	3.40	N/A	N/A	
60+ Aerobics / Fit Swim - Concessionary	Discretionary	2.30	N/A	N/A	
Children's Parties					
Sports Hall Party (55 mins)	Discretionary	74.50	N/A	N/A	
Sports Hall Party (90 mins)	Discretionary	111.60	N/A	N/A	
Pool Party with Inflatable (55 mins)	Discretionary	112.20	N/A	N/A	
Pool Party with Inflatable (90 mins)	Discretionary	125.80	N/A	N/A	
Pool Party Pool Only (55 mins)	Discretionary	93.20	N/A	N/A	
Pool Party Pool Only (90 mins)	Discretionary	116.30	N/A	N/A	
Pool Party - 1 hour Atlantis run only	Discretionary	N/A	100.00	N/A	New party package
Pool Party 1 hour Atlantis obstacle course	Discretionary	N/A	200.00	N/A	New party package
Room Hire after pool party - 1 hour	Discretionary	N/A	50.00	N/A	New party package
Swimming Pool Hire					
Pool only Adult	Discretionary	100.10	105.10	5.0%	
Lane Hire	Discretionary	19.00	20.00	5.3%	
Membership Fees					
Individual Monthly D/D	Discretionary	28.95	28.95	0.0%	
Individual Monthly D/D - swimming OR f/suite	Discretionary	20.00	20.00	0.0%	
Joint Monthly D/D	Discretionary	52.95	52.95	0.0%	
Annual Individual Fee - swimming & f/suite	Discretionary	274.60	274.60	0.0%	
Student Monthly Card	Discretionary	21.65	21.65	0.0%	
Monthly Card - swimming & fitness suite	Discretionary	43.25	N/A	N/A	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
SpArC Bishops Castle					
Outdoor Facilities					
Artificial Turf Pitch					
Whole Pitch Adult	Discretionary	35.90	37.70	5.0%	
Indoor Facilities					
Sports Hall					
Whole Hall	Discretionary	31.80	35.10	10.4%	
2/3 Sports Hall	Discretionary	20.90	23.40	12.0%	
1/3 Sports Hall		N/A	14.00	N/A	New charge
Badminton/Pickleball Court (1 court)	Discretionary	11.40	12.00	5.3%	
Table Tennis - per table		N/A	9.00	N/A	New charge
Theatre					
Theatre	Discretionary	15.50	20.00	29.0%	
Green Room	Discretionary	7.20	10.00	38.9%	
Theatre Package	Discretionary	26.00	26.00	0.0%	
Club storage - per month	Discretionary	N/A	5.00	N/A	New charge
Fitness Suite					
Adult Session	Discretionary	4.80	5.00	4.2%	
Junior Session	Discretionary	N/A	2.50	N/A	New charge
GP Consultation	Discretionary	22.60	25.00	10.6%	
GP Session	Discretionary	4.20	4.50	7.1%	
GP Pass x 12 sessions	Discretionary	42.00	45.00	7.1%	
GP Package (consultation + 3 months membership)	Discretionary	N/A	75.00	N/A	New charge
Personal Training					
8 x sessions	Discretionary	174.30	183.00	5.0%	
Single session	Discretionary	30.80	32.30	4.9%	
Induction	Discretionary	15.40	16.20	5.2%	
Exercise Class	Discretionary	5.40	6.00	11.1%	
Squash Courts					
Adult Court	Discretionary	6.30	6.60	4.8%	
Junior Court	Discretionary	4.90	5.20	6.1%	
Court x 12 sessions	Discretionary	63.60	72.60	14.2%	
Pool Facilities					
Public Swimming					
Adult	Discretionary	4.10	4.50	9.8%	
Junior Swim (U16)	Discretionary	2.80	3.00	7.1%	
60+ (concessionary)	Discretionary	3.30	3.50	6.1%	
Student	Discretionary	3.30	3.50	6.1%	
U3's	Discretionary	FREE	FREE	0.0%	
Junior Fun Splash	Discretionary	3.10	3.50	12.9%	
Adult - 12 x sessions	Discretionary	41.00	46.20	12.7%	
Junior - 12 x sessions	Discretionary	27.70	31.90	15.2%	
60+ - 12 x sessions	Discretionary	32.80	37.40	14.0%	
Swim Badges	Discretionary	2.60	3.50	34.6%	
Pool Hire	Discretionary	55.40	58.20	5.1%	
Family Bubble	Discretionary	20.00	N/A	N/A	
Learn to Swim Programme					
Junior Lessons - (30 mins)	Discretionary	N/A	5.50	N/A	New charge
Junior Lessons - (45 mins)	Discretionary	N/A	6.50	N/A	New charge
Junior Lessons - (1hr)	Discretionary	N/A	8.00	N/A	New charge
Adult Lessons	Discretionary	N/A	5.10	N/A	New charge
Private Lessons - 1 to 1 - 30 mins	Discretionary	17.90	18.80	5.0%	
Sauna (20 mins)	Discretionary	3.10	3.30	6.5%	
Membership Fees					
Individual Monthly DD	Discretionary	28.50	30.00	5.3%	
Annual Individual Fee	Discretionary	285.00	315.00	10.5%	
Joint Monthly D/D	Discretionary	53.50	55.00	2.8%	
Annual Joint Fee	Discretionary	535.00	575.00	7.5%	
Concession Monthly D/D	Discretionary	25.00	27.50	10.0%	
Annual Concession Fee	Discretionary	250.00	292.00	16.8%	
Joint Concession Monthly D/D	Discretionary	50.00	55.00	10.0%	
Annual Joint Concession Fee	Discretionary	500.00	575.00	15.0%	
Swim only annual	Discretionary	185.00	200.00	8.1%	
Squash only annual	Discretionary	N/A	120.00	N/A	New charge
Junior Gym & Swim monthly (13-17 years)	Discretionary	12.50	13.50	8.0%	
Junior Play & Pay	Discretionary	1.00	1.00	0.0%	

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LEISURE	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Church Stretton					
Outdoor Facilities					
Tennis Courts	Discretionary	4.10	4.30	4.9%	
Indoor Facilities					
Main Sports Hall					
Whole Main Sports Hall	Discretionary	36.40	46.80	28.6%	
Half Main Sports Hall	Discretionary	20.70	23.40	13.0%	
Badminton Court	Discretionary	11.40	12.00	5.3%	
Fitness Suite					
Adult Session	Discretionary	4.80	5.00	4.2%	
Junior Session	Discretionary	N/A	2.50	N/A	New charge
GP Consultation	Discretionary	22.60	25.00	10.6%	
GP Session	Discretionary	4.20	4.50	7.1%	
GP Pass x 12 sessions	Discretionary	42.00	45.00	7.1%	
GP Package (consultation + 3 months membership)	Discretionary	N/A	75.00	N/A	New charge
Personal Training					
8 x sessions	Discretionary	174.30	183.00	5.0%	
Single session	Discretionary	30.80	32.30	4.9%	
Induction	Discretionary	15.40	16.20	5.2%	
Exercise Class	Discretionary	5.50	6.00	9.1%	
Pool Facilities					
Public Swimming					
Adult	Discretionary	4.10	4.50	9.8%	
Junior Swim (U16)	Discretionary	2.80	3.00	7.1%	
60+ Concessionary	Discretionary	3.30	3.50	6.1%	
Student	Discretionary	3.30	3.50	6.1%	
U3's	Discretionary	FREE	FREE	0.0%	
Junior Fun Splash	Discretionary	3.10	3.50	12.9%	
Adult - 12 x sessions	Discretionary	41.00	46.20	12.7%	
Junior - 12 x sessions	Discretionary	27.70	31.90	15.2%	
60+ Concessionary - 12 x sessions	Discretionary	32.80	37.40	14.0%	
Swim Badges	Discretionary	2.60	3.50	34.6%	
Pool Hire	Discretionary	55.40	58.20	5.1%	
Family Bubble Swim	Discretionary	20.00	N/A	N/A	
Learn to Swim Programme					
Junior Lessons - (30 mins)	Discretionary	N/A	5.50	N/A	New charge
Junior Lessons - (45 mins)	Discretionary	N/A	6.50	N/A	New charge
Junior Lessons - (1hr)	Discretionary	N/A	8.00	N/A	New charge
Adult Lessons	Discretionary	N/A	5.10	N/A	New charge
Private Lessons - 1 to 1 - 30 mins	Discretionary	17.90	18.80	5.0%	
Membership Fees					
Individual Monthly DD	Discretionary	28.50	30.00	5.3%	
Annual Individual Fee	Discretionary	285.00	315.00	10.5%	
Joint Monthly D/D	Discretionary	53.50	56.20	5.0%	
Annual Joint Fee	Discretionary	535.00	575.00	7.5%	
Concession Monthly D/D	Discretionary	25.00	27.50	10.0%	
Annual Concession Fee	Discretionary	250.00	292.00	16.8%	
Joint Concession Monthly D/D	Discretionary	50.00	55.00	10.0%	
Annual Joint Concession Fee	Discretionary	500.00	575.00	15.0%	
Swim annual	Discretionary	185.00	200.00	8.1%	
Junior Gym & Swim monthly (13-17 years)	Discretionary	12.20	13.50	10.7%	
Junior Play & Pay	Discretionary	1.00	1.00	0.0%	

FEES & CHARGES

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DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
PLANNING APPLICATIONS - Fees for Processing Planning Applications	Statutory	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
BUILDING CONTROL	Fees are set in accordance with CIPFA accounting guidelines	Please See Building Control section of the Council's Website for detailed table of charges	Please See Building Control section of the Council's Website for detailed table of charges		https://www.shropshire.gov.uk/building-control/applications/
Dangerous Buildings and Structures hourly rates (Office Hours 08:00 to 17:00):-					
Business support (administration)		74.36	81.80	10.01%	
Business support (specialist)		92.95	102.20	9.95%	
Building Control Surveyor		92.95	102.20	9.95%	
Building Control Manager		132.88	N/A	N/A	
Dangerous Buildings and Structures hourly rates (Out of Office Hours):-					
Building Control Surveyor		185.90	204.50	10.01%	
Building Control Manager		265.76	N/A		
Completion Inspection (projects completed and occupied over 3 years). Inspection of outstanding items and issuing of completion certificate.		220.00	242.00	10.00%	
Completion Inspection (projects completed and occupied over 3 years, incomplete inspections records or application exceeds 10 years old).		440.00	484.00	10.00%	
Certificate of Lawfulness (enquiries which request advice confirming if works are exempt).		88.00	96.80	10.00%	
Search and copy fee.					
Copying		26.40	29.00	9.85%	
Certificates (per copy)		22.70	25.00	10.13%	
Certificate of exemption.		45.40	49.90	9.91%	
Demolition Notice (issue section 81 Notice, neighbour letters and site inspection)		Please see note	Please see note		
- minimum fee		180.00	200.00	11.11%	The minimum fee is £200 to cover admin, issue of Section 81 Notice and inspection. This may be increased depending on the size and scale of the project to allow full recovery of all reasonable costs incurred by the authority.
LAND CHARGES - Search Fees	Fees are set in accordance with Govt guidelines	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/land-charges/land-charges-fees/
STREET NAMING AND NUMBERING -					
Fees for Processing Applications for the creation and amendment of addresses					
Creation of a new individual address	Discretionary	40.00	42.00	5.00%	
Creation of new addresses on developments up to 25 plots (per plot)	Discretionary	40.00	42.00	5.00%	
Creation of new addresses on developments up to 50 plots (per plot), plots 26 to 50	Discretionary	33.00	36.30	10.00%	
Creation of new addresses on developments over 50 plots (per plot), plots 51 and above	Discretionary	23.00	25.30	10.00%	
Individual property renaming or renumbering	Discretionary	40.00	42.00	5.00%	
Addition of a name to a numbered property	Discretionary	40.00	42.00	5.00%	
Alterations to development after initial notification - per affected address	Discretionary	33.00	36.30	10.00%	
Confirmation of postal addresses for solicitors or conveyancers and all consultees	Discretionary	30.00	33.00	10.00%	

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DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
PLANNING - OTHER					
Pre planning application advice					
- Category A (Largescale Major)	Discretionary	2,000.00	2,200.00	10.00%	
- Category B (Smallscale Major)	Discretionary	1,200.00	1,320.00	10.00%	
- Category C (Minor)	Discretionary	600.00	660.00	10.00%	
- Category D (Other proposals)	Discretionary	100.00	110.00	10.00%	
- Minerals proposals - EIA Proposals	Discretionary	2,500.00	2,750.00	10.00%	
- Minerals proposals - Major Non EIA Proposals exceeding 1ha	Discretionary	1,500.00	1,650.00	10.00%	
- Minerals proposals - All other proposals	Discretionary	350.00	390.00	11.43%	
- Change of use / Single dwelling	Discretionary	250.00	280.00	12.00%	
Bespoke Service (on agreement) - relevant flat rate fee plus a unit cost of:-	Discretionary	70.00	77.00	10.00%	Charge per hour for additional advice beyond that which can be delivered for the flat rate fee
Informal enquiry	Discretionary	N/A	50.00	N/A	New Charge for 2022/23
Administrative fee for invalid applications that are returned	Discretionary	N/A	30.00	N/A	New Charge for 2022/23
Compliance Checking Service	Discretionary	60.00	66.00	10.00%	
Minerals and Waste Landfilling site monitoring	Discretionary	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
Tree Preservation Orders - Copy of TPO (electronic)	Discretionary	16.50	18.20	10.30%	
- Copy of TPO (paper)	Discretionary	22.00	N/A	N/A	No longer offered
Tree and hedgerow decision notices - Copy of tree and hedgerow decision notices:	Discretionary	16.50	18.20	10.30%	
High Hedge Complaints	Discretionary	605.00	665.50	10.00%	
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)					
- Copies of documents per hour (plus cost of copying)	Discretionary	60.50	63.50	4.96%	
- Hourly rate for requests for information	Discretionary	94.60	99.30	4.97%	
HISTORIC ENVIRONMENT					
Officer time for Historic Environment Record (HER) single site searches (commercial clients)	Discretionary	50.00	50.00	0.00%	
Officer time for Historic Environment Record (HER) searches (commercial clients)	Discretionary	100.00	100.00	0.00%	Per hour
Officer time for Historic Environment Record (HER) priority searches (commercial clients)	Discretionary	200.00	200.00	0.00%	Per hour
Provision of Countryside Stewardship consultation advice - middle tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	35.00	35.00	0.00%	
- Band 2 Application area 31 - 75 ha	Discretionary	70.00	70.00	0.00%	Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO
- Band 3 Application area 76 - 150 ha	Discretionary	140.00	140.00	0.00%	
- Band 4 Application area 150 ha upwards	Discretionary	280.00	280.00	0.00%	
Provision of Countryside Stewardship consultation advice - higher tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	52.00	52.00	0.00%	
- Band 2 Application area 31 - 75 ha	Discretionary	105.00	105.00	0.00%	Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO
- Band 3 Application area 76 - 150 ha	Discretionary	210.00	210.00	0.00%	
- Band 4 Application area 150 ha upwards	Discretionary	420.00	420.00	0.00%	
Provision of commercial Conservation Building Surveyor Advice (hourly rates)					
- Conservation Building Surveyor - office hours (08:00 - 17:00)	Discretionary	N/A	85.00	N/A	Per hour (New charge for 2022/23)
- Conservation Building Surveyor - Out of Hours	Discretionary	N/A	170.00	N/A	Per hour (New charge for 2022/23)
Provision of Pre-Purchase advice on Listed Buildings					
- Copy of LBC Decision Notices or associated documents (electronic)	Discretionary	15.00	20.00	33.33%	
- Copy of LBC Decision Notices or associated documents (paper)	Discretionary	20.00	N/A	N/A	No longer offered
- Officer time for provision of pre-purchase advice	Discretionary	100.00	105.00	5.00%	
- Officer time and expenses for pre-purchase site visit	Discretionary	200.00	210.00	5.00%	

FEES & CHARGES

APPENDIX 3

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
POLICY					
Shropshire CIL - Levy Rates per Square Metre:-					
Shrewsbury, the market towns and other key Centres					
Residential Developments (use class C3) excluding affordable housing	Statutory	59.46	59.29	-0.29%	Charge applicable to calendar year (index linked)
Rural - Rest of Shropshire					
Residential Developments (use class C3) excluding affordable housing	Statutory	119.93	118.57	-1.13%	Charge applicable to calendar year (index linked)
Self-build and Custom House building Register					
Initial annual fee (to be included in the register)	Discretionary	30.00	32.00	6.67%	
Renewal fee	Discretionary	15.00	16.00	6.67%	
Workshop (to include self build guidance, support and signposting) per delegate	Discretionary	120.00	126.00	5.00%	
LOCAL PLAN RELATED					
Core Strategy	Discretionary	41.00	43.00	4.88%	
Site Allocations and Management of Development (SAMDev Plan)	Discretionary	150.00	158.00	5.33%	
Annual Monitoring report	Discretionary	30.00	32.00	6.67%	
Objectively Assessed Need for Housing	Discretionary	95.00	100.00	5.26%	
Supplementary Planning Documents	Discretionary	20.00	21.00	5.00%	
Statement of Community Involvement	Discretionary	10.00	11.00	10.00%	
Printed copies of any other planning policy or evidence base documents (per page)	Discretionary	0.10	N/A	N/A	No longer offered

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Traffic Data					
Traffic data - historic data on record	Discretionary	161.50	170.00	5.3%	
Automatic traffic count data	Discretionary	684.00	718.00	5.0%	
Highway accident data	Discretionary	161.00	169.00	5.0%	
Licences (per application)					
Charge for road closure:-					
- Road Closure by Temporary Notice	Discretionary	1,178.00	1,180.00	0.2%	
- Extension to Temporary Notice Road Closure	Discretionary	768.00	770.00	0.3%	
- Road Closure by Temporary Order	Discretionary	1,635.00	1,650.00	0.9%	
- Extension to Temporary Order Road Closure	Discretionary	765.00	770.00	0.7%	
New apparatus	Discretionary	440.00	450.00	2.3%	
Existing apparatus	Discretionary	440.00	450.00	2.3%	
Skip permit	Discretionary	128.00	130.00	1.6%	
Extension to skip permit	Discretionary	112.00	120.00	7.1%	
Illegal Skip permit	Discretionary	275.00	280.00	1.8%	
Scaffold permit	Discretionary	152.00	155.00	2.0%	
Extension to scaffold permit	Discretionary	112.00	120.00	7.1%	
Illegal Scaffold Permit	Discretionary	305.00	310.00	1.6%	
Temporary excavations	Discretionary	440.00	450.00	2.3%	
Building materials	Discretionary	128.00	130.00	1.6%	
Skip bags	Discretionary	128.00	130.00	1.6%	
Temporary signage	Discretionary	102.00	225.00	120.6%	
Temporary signage extension	Discretionary	97.00	100.00	3.1%	
S184 - Vehicular Access					
Conveyancing queries / Notice of conformity	Discretionary	112.00	120.00	7.1%	
Single Residential Access	Discretionary	173.00	180.00	4.0%	
Commercial or Agricultural Access	Discretionary	460.00	470.00	2.2%	
Commercial bell-mouth access (U or C Road)	Discretionary	1,225.00	1,230.00	0.4%	
Commercial bell-mouth access (A or B Road or Traffic Sensitive)	Discretionary	1,635.00	1,650.00	0.9%	
Residential dropped kerb access up to 3 properties (or equivalent traffic use)	Discretionary	765.00	780.00	2.0%	
Residential dropped kerb access 4-10 properties (or equivalent traffic use)	Discretionary	1,020.00	1,050.00	2.9%	
Residential bell-mouth access up to 3 properties (or equivalent traffic use)	Discretionary	1,225.00	1,250.00	2.0%	
Residential bell-mouth access 4-10 properties (or equivalent traffic use)	Discretionary	1,430.00	1,450.00	1.4%	
Residential bell-mouth access >10 properties (or equivalent traffic use)	Discretionary	1,635.00	1,650.00	0.9%	
Housing development (>10 properties U or C Road)	Discretionary	1,685.00	1,700.00	0.9%	
Commercial bell-mouth access (in lieu of S278)	Discretionary	1,940.00	2,000.00	3.1%	
Housing development (>10 properties A or B Road)	Discretionary	2,040.00	2,100.00	2.9%	
Construction Access to facilitate the start of development sites with a S278 or S38 agreed in principle	Discretionary	2,145.00	2,200.00	2.6%	
The S184 application fees are set to reflect the location, size, layout and vehicular use of the access, taking into account the assessment and supervision required by the Highway Authority. The Authority reserves the right to assess "special situations", i.e. where the level of resource required from the Highway Authority differs greatly from the norm. In these instances applications will be assessed on an individual basis, and the fee will be adjusted accordingly. Any illegal VA's may incur a fine of £500, plus have to undertake a retrospective application and appropriate payment as above.					
NRSA sample inspections	Statutory	50.00	50.00	0.0%	
Sample inspection defects	Statutory	47.50	47.50	0.0%	
Third party defect notifications	Statutory	68.00	68.00	0.0%	
Standard core charge	Discretionary	295.00	295.00	0.0%	
Core charge with air void test	Discretionary	418.00	420.00	0.5%	
Core charge with TM	Discretionary	700.00	700.00	0.0%	
Core charge with TM and air void test	Discretionary	825.00	825.00	0.0%	
Section 74 contractor overrun charges	Statutory	As per Statutory Guidance	As per Statutory Guidance		
PUBLIC TRANSPORT					
Operator fee per departure from Bus Station					
-Shrewsbury	Discretionary	0.56	0.56	0.0%	
-Oswestry	Discretionary	0.56	0.56	0.0%	
-Market Drayton	Discretionary	0.39	0.39	0.0%	
Sale of railcards (each)	Discretionary	10.50	10.50	0.0%	
DEVELOPING HIGHWAYS					
Extent of Highway search	Discretionary	57.50	65.00	13.0%	
Section 38 Checking and Inspection fees	Discretionary	10% of bond value	10% of bond value	0.0%	
Section 278 Checking and Inspection fees	Discretionary	10% of bond value	10% of bond value	0.0%	

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HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Car Parking Charges (On and Off Street)					https://www.shropshire.gov.uk/parking/
- Charge per hour- (Please see notes below)					
Band 1 Parking	Discretionary	2.40	2.80	16.7%	
Band 2 Parking	Discretionary	1.80	2.00	11.1%	
Band 3 Parking	Discretionary	1.00	1.20	20.0%	
Band 4 Parking	Discretionary	0.70	0.80	14.3%	
Band 5 Parking	Discretionary	0.50	0.60	20.0%	
Band 6 Parking	Discretionary	0.30	0.40	33.3%	
Band 7 Parking	Discretionary	Free	Free	0.0%	
Band 1 Shrewsbury On Street					
Band 2 Quarry Swimming & Fitness Centre - Shrewsbury Ludlow On-Street (Red Zone) - Bridge Street - Shrewsbury St Austin's - Shrewsbury Raven Meadows MSCP - Shrewsbury					
Sunday and Bank/Public holidays (excluding Raven Meadows MSCP)	Discretionary	0.90	1.00	11.1%	Per hour
Sunday and Bank/Public holidays (Raven Meadows MSCP) a flat rate (up to 10 hours)	Discretionary	1.50	2.00	33.3%	
A cap is applied to the tariff rates after 8 hours at Raven Meadows MSCP. A 3-hour cap on the linear tariff of 3 hours for parking periods between the hours of 8.00pm and 8.00am at Raven Meadows excluding Sunday and Bank Holidays					
Band 3 St Julian's Friars - Shrewsbury Castle Street - Ludlow Listley Street North & South - Bridgnorth Sainsbury's - Bridgnorth Festival Square - Oswestry Mersey On-Street - Ellesmere					
Sunday and Bank/Public holidays	Discretionary	0.50	0.60	20.0%	Per hour
Off Street Resident Permit - 12 months - St Julian's Friars only	Discretionary	448.00	512.00	14.3%	
Band 4 Riverside - Bridgnorth Beatrice Street - Oswestry Frankwell Main, Riverside & Quay - Shrewsbury Smithfield - Bridgnorth Ludlow On Street (Blue Zone) - Ludlow Back Lane - Much Wenlock					
Sundays and Bank/Public holidays free					
Off Street Weekly Ticket - 7 days	Discretionary	24.00	27.00	12.5%	For full details refer to the website
Off Street Season Ticket - 1 month	Discretionary	82.00	94.00	14.6%	For full details refer to the website
Off Street Season Ticket - 3 months	Discretionary	210.00	240.00	14.3%	For full details refer to the website
Off Street Season Ticket - 6 months	Discretionary	350.00	400.00	14.3%	For full details refer to the website
Off Street Season Ticket - 12 months	Discretionary	560.00	640.00	14.3%	For full details refer to the website
Off Street Resident Permit - 12 months	Discretionary	448.00	512.00	14.3%	For full details refer to the website
Band 5 Galdeford Zone A - Ludlow Frogmore Road - Market Drayton Easthope Road - Church Stretton Queen Street - Market Drayton Abbey Foregate - Shrewsbury St Mary's Lane - Much Wenlock Falcons Court - Much Wenlock Pepper Street - Whitchurch Castle Hill - Whitchurch					
Sundays and Bank/Public holidays free					
Off Street Weekly Ticket - 7 days	Discretionary	17.00	20.00	17.6%	For full details refer to the website
Off Street Season Ticket - 1 month	Discretionary	58.00	70.00	20.7%	For full details refer to the website
Off Street Season Ticket - 3 months	Discretionary	150.00	180.00	20.0%	For full details refer to the website
Off Street Season Ticket - 6 months	Discretionary	250.00	300.00	20.0%	For full details refer to the website
Off Street Season Ticket - 12 months	Discretionary	400.00	480.00	20.0%	For full details refer to the website
Off Street Resident Permit - 12 months	Discretionary	320.00	384.00	20.0%	For full details refer to the website
Band 6 Innage Lane - Bridgnorth Severn Street - Bridgnorth Galdeford Zone B - Ludlow Oswald Road - Oswestry Towers Lawn 1 & 2 - Market Drayton Smithfield - Ludlow Oak Street - Oswestry Newtown - Whitchurch St John's Street - Whitchurch Brownlow Street - Whitchurch New Road - Much Wenlock Talbot, Cross, Spar bridge - Ellesmere High Street - Wem Leek Street - Wem Mill Street - Wem Prees Heath HGV/Coach/Cars - Prees Heath Crossways - Church Stretton					
Sundays and Bank/Public holidays free					
Off Street Weekly Ticket - 7 days	Discretionary	10.00	13.00	30.0%	For full details refer to the website
Off Street Season Ticket - 1 month	Discretionary	35.00	47.00	34.3%	For full details refer to the website
Off Street Season Ticket - 3 months	Discretionary	90.00	120.00	33.3%	For full details refer to the website
Off Street Season Ticket - 6 months	Discretionary	150.00	200.00	33.3%	For full details refer to the website
Off Street Season Ticket - 12 months	Discretionary	240.00	320.00	33.3%	For full details refer to the website
Off Street Resident Permit - 12 months	Discretionary	192.00	256.00	33.3%	For full details refer to the website

FEEES & CHARGES

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HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Band 7 Newport Road - Market Drayton Gobowen Station - Gobowen Crown Hotel, High Street - Albrighton Church Street - Bishops Castle Harley Jenkins - Bishops Castle Dark Lane - Broseley Clun - Clun Lloyd Street - Oswestry High Street - Highley Auction Yard - Bishops Castle Bridgnorth Road - Broseley Childe Road East & West - Cleobury Mortimer Conedale Road - Craven Arms Newington Way - Craven Arms Gatacre - Oswestry Sherrymill Hill - Whitchurch Church Street - Prees					
A trade's person waiver is available at £20 per waiver.	Discretionary	20.00	20.00	0%	
Weekly off street parking tickets are available (some restrictions)	Discretionary				For full details refer to the website
Off-street resident's car park permits are available (some restrictions)	Discretionary				For full details refer to the website
Off Street Season tickets are available (some restrictions)	Discretionary				For full details refer to the website
On Street Resident Parking - Restrictions apply - Ludlow	Discretionary	100.00	100.00	0.0%	
On Street Resident Parking - Restrictions apply - Bridgnorth	Discretionary	50.00	50.00	0.0%	
On Street Resident Parking - Restrictions apply - Oswestry	Discretionary	0.00	0.00	0.0%	
Carpark 'Lock in Fees'					
- Raven Meadows Multi Storey Car Park	Discretionary	50.00	50.00	0.0%	
- Meole Brace Park and Ride	Discretionary	50.00	50.00	0.0%	
- Oxon Park and Ride	Discretionary	50.00	50.00	0.0%	

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HIGHWAYS & TRANSPORT	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
<u>Alterations to the Highway</u>					
Advisory disabled bay	Discretionary	Charges on request	Charges on request		
H bar markings	Discretionary	Charges on request	Charges on request		
Double H bar markings	Discretionary	Charges on request	Charges on request		
Mirrors	Discretionary	Charges on request	Charges on request		
Brown tourism signs	Discretionary	Charges on request	Charges on request		
<u>Other Charges</u>					
Advertising Banners (Shrewsbury approaches)	Discretionary	POA	POA		
<u>Dog Control</u>					
Release Fee	Discretionary	46.00	46.00	0.0%	
<u>Re-Offending Penalty Charge</u>					
- Incident No. 2	Discretionary	18.00	18.00	0.0%	
- Incident No. 3	Discretionary	32.00	32.00	0.0%	
- Incident No. 4	Discretionary	47.00	47.00	0.0%	
<u>ABANDONED VEHICLES</u>					
<u>On road, upright, not damaged</u>					
- Removal of Vehicle-On road (less than 3.5 tonnes)	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (3.5 to 7.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (7.5 to 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (more than 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
<u>On road, damaged or not upright</u>					
- Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	Statutory	250.00	250.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	Statutory	650.00	650.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £2000, Laden £3000	Unladen £2000, Laden £3000	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (more than 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Set by DfT (Current Fee)
<u>Off road, upright not damaged</u>					
- Removal of Vehicle-off road (less than 3.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (3.5 to 7.5 tonnes)	Statutory	400.00	400.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (7.5 to 18 tonnes)	Statutory	Unladen £1000, Laden £1500	Unladen £1000, Laden £1500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (more than 18 tonnes)	Statutory	Unladen £1500, Laden £2000	Unladen £1500, Laden £2000	0.0%	Set by DfT (Current Fee)
<u>Off road, damaged or not upright</u>					
- Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	Statutory	300.00	300.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	Statutory	850.00	850.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (more than 18 tonnes)	Statutory	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) two wheeled	Statutory	10.00	10.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) less than 3.5 tonnes	Statutory	20.00	20.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 3.5 to 7.5 tonnes	Statutory	25.00	25.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 7.5 to 18 tonnes	Statutory	30.00	30.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) more than 18 tonnes	Statutory	35.00	35.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - two wheeled	Statutory	50.00	50.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - less than 3.5 tonnes	Statutory	75.00	75.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 3.5 to 7.5 tonnes	Statutory	100.00	100.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 7.5 to 18 tonnes	Statutory	125.00	125.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - more than 18 tonnes	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)

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OUTDOOR RECREATION	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
COUNTRYSIDE ACCESS					An element of flexibility will still be required throughout the year to respond to and mitigate the effects of Covid-19 and to enable the service to respond quickly to any additional restrictions or easing.
Guided walk adult	Discretionary	4.00	4.30	7.5%	
Guided walk Child (under 16's)	Discretionary	2.50	2.50	0.0%	
Children's school holiday events	Discretionary	3.00	3.50	16.7%	
Car parking charges countryside sites (2 hours, SVCP)	Discretionary	1.20	1.50	25.0%	
Car parking charges countryside sites (all day)	Discretionary	2.30	2.50	8.7%	
School Visits 1 activity	Discretionary	4.00	4.00	0.0%	
School Visits 2 activities	Discretionary	7.00	7.00	0.0%	
Wild Toddlers	Discretionary	5.00	5.00	0.0%	
Individual Canoe Membership at The Mere per year	Discretionary	20.90	21.95	5.0%	
Group Canoe charges per boat per day	Discretionary	5.30	5.55	4.7%	
Community room hire at Mere Wardens Bungalow (per hour)	Discretionary	14.20	14.90	4.9%	
Community room hire at Mere Wardens Bungalow (per day)	Discretionary	70.90	74.45	5.0%	
Memorial bench softwood SVCP	Discretionary	475.00	500.00	5.3%	
Memorial bench softwood (North)	Discretionary	253.30	266.00	5.0%	
Adopt a bench	Discretionary	62.60	62.60	0.0%	
Use of Countryside Sites for commercial filming (1 day)	Discretionary	260.80	273.85	5.0%	
Use of Countryside Sites for commercial filming (per hour)	Discretionary	73.00	76.65	5.0%	
Sponsor a fruit tree	Discretionary	70.00	75.00	7.1%	
Bags of firewood at SVCP	Discretionary	3.60	3.60	0.0%	
Hire of Countryside Sites for commercial events per day (not incl facilities)	Discretionary	260.80	273.85	5.0%	
Hire of Countryside Sites for community events per day (not incl facilities)	Discretionary	73.00	76.65	5.0%	
Shropshire's Great Outdoors Membership Scheme	Discretionary	37.60	37.60	0.0%	
Shropshire's Great Outdoors Membership Scheme (Monthly Direct Debit)	Discretionary	3.10	3.10	0.0%	
Shropshire's Great Outdoors Membership Scheme (Joint membership)	Discretionary	46.60	46.60	0.0%	
Shropshire's Great Outdoors Membership Scheme (Family membership)	Discretionary	50.70	50.70	0.0%	
Public Path Order - Standard Charge					
Pre-publication					
Initial investigative work	Discretionary	171.15	179.70	5.0%	
Site visit	Discretionary	228.10	239.50	5.0%	
Formal consultation letter	Discretionary	262.40	275.50	5.0%	
Officer time	Discretionary	403.20	423.35	5.0%	
Assessment of legal implications	Discretionary	85.50	89.75	5.0%	
Research into history and status of right of way	Discretionary	79.80	83.80	5.0%	
Preparation of committee reports / delegated powers report	Discretionary	285.10	299.35	5.0%	
Publication					
Drawing up map / legal notice	Discretionary	211.00	221.55	5.0%	
Letters to consultees	Discretionary	245.15	257.40	5.0%	
Consideration and response to statutory consultation	Discretionary	285.10	299.35	5.0%	
Drawing up statement of reasons for order	Discretionary	85.50	89.75	5.0%	
Site visit	Discretionary	171.15	179.70	5.0%	
Admin cost for advert	Discretionary	45.60	47.90	5.0%	
Confirmation of Order					
Negotiations of objections	Discretionary	176.80	185.64	5.0%	
Forward order to DEFRA	Discretionary	142.50	149.62	5.0%	
Final site visit	Discretionary	171.15	179.70	5.0%	
Confirmation of order	Discretionary	245.15	257.40	5.0%	
Admin costs for advertisement	Discretionary	45.60	47.90	5.0%	
Site visit	Discretionary	171.15	179.70	5.0%	
Additional Charges					
Officer time including extra time at site visits (per hour)	Discretionary	Variable	Variable		Varies depending on staff time required (see below contracting labour rates)
Additional Letters not covered by above (per letter)	Discretionary	79.80	83.80	5.0%	
Additional Visits for first hour.	Discretionary	171.15	179.70	5.0%	Excludes advertising
Motor Rallies	Discretionary	174.80	183.55	5.0%	
Landowner Statements (Including Village Green) notices required	Discretionary	390.70	410.25	5.0%	
Landowner Statements (only) - no notices required	Discretionary	272.50	286.10	5.0%	
Landowner Statements - additional notices/site visits (per additional location)	Discretionary	171.70	180.30	5.0%	
ROW Search	Discretionary	63.70	66.90	5.0%	
Copies of legal orders	Discretionary	7.00	7.35	5.0%	
Temporary & Permanent Closures	Discretionary	1,141.50	1,198.55	5.0%	
Extension to Temporary Closure	Discretionary	572.50	601.10	5.0%	
Mapping Services					
A4 Map	Discretionary	10.00	10.50	5.0%	Per copy
A3 Map	Discretionary	11.00	11.55	5.0%	Per copy
A1 Plotter	Discretionary	60.00	63.00	5.0%	Per copy
A0 Plotter	Discretionary	80.00	84.00	5.0%	Per copy
Copies of ROW documents requiring research/extraction	Discretionary	40.00	42.00	5.0%	Per copy
Contracting labour rates (per hour)					
Countryside Maintenance Manager	Discretionary	56.27	59.10	5.0%	
Contract & Depot Manager	Discretionary	45.17	47.45	5.0%	
Contracts Development Officer	Discretionary	41.83	43.90	4.9%	
Area Officer	Discretionary	39.41	41.40	5.0%	
Countryside Maintenance Officer	Discretionary	28.68	30.10	5.0%	

FEES & CHARGES**APPENDIX 3**

THEATRE SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
THEATRE SEVERN					
Not for Profit Organisations					An element of flexibility will still be required throughout the year to respond to and mitigate the effects of Covid-19 and to enable the service to respond quickly to any additional restrictions or easing.
- Auditorium (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance Daily rate	Discretionary	1,480.00	1,554.00	5.0%	
- 2 Performances (same day)	Discretionary	1,873.00	1,967.00	5.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	1,728.00	2,027.00	17.3%	
- 2 Performances	Discretionary	2,102.50	2,672.00	27.1%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	415.50	436.30	5.0%	
- 8 hours	Discretionary	831.00	872.50	5.0%	
Per hour after midnight	Discretionary	122.00	128.25	5.1%	
- Studio Theatre (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	640.00	780.00	21.9%	
- 2 Performances (same day)	Discretionary	911.00	1,111.50	22.0%	
- Flat Floor					
- Daily rate :Mon - Thurs	Discretionary	1,026.00	1,251.75	22.0%	
- Daily rate : Fri-Sun	Discretionary	1,083.50	1,322.00	22.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	831.00	1,013.80	22.0%	
- 2 Performances	Discretionary	1,095.00	1,336.00	22.0%	
- Flat Floor	Discretionary	1,083.50	1,322.00	22.0%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	208.50	219.00	5.0%	
- 8 hours	Discretionary	417.00	437.85	5.0%	
Per hour after midnight	Discretionary	70.00	73.50	5.0%	
- Dance Studio, Term Time Only					
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	31.50	33.00	4.8%	
- Hire Per Hour for 10-17 hours per week (with minimum hire being 2 hours)	Discretionary	29.00	30.50	5.2%	
18 or more hours per week	Discretionary	24.50	25.75	5.1%	
- Haydn Smith Room					
- Per day (8 hours)	Discretionary	230.50	242.00	5.0%	
- Per Hour (Minimum 2 hours)	Discretionary	35.50	37.30	5.1%	
Additional Charges					
Payment Processing Commission	Discretionary	3.50%	3.50%	0.0%	
Merchandise Commission	Discretionary	15%	15%	0.0%	
Programme Commission	Discretionary	10%	10%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	25%	25.0%	
Performing Rights Society Charges	Discretionary	POA	POA		
Staffing (per Hour):-					
- Extra Staff before midnight	Discretionary	20.50	21.50	4.9%	
- Extra Staff after midnight	Discretionary	29.50	31.00	5.1%	
- Extra Staff bank holidays	Discretionary	39.00	43.00	10.3%	
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA		
Marketing Services	Discretionary	POA	POA		
Commercial Organisations					
- Auditorium (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	2,472.00	3,000.00	21.4%	
- 2 Performances (same day)	Discretionary	2,955.50	4,000.00	35.3%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	2,848.50	3,500.00	22.9%	
- 2 Performances	Discretionary	3,332.00	4,500.00	35.1%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	645.00	677.25	5.0%	
- 8 hours	Discretionary	1,290.00	1,354.50	5.0%	
Per hour after midnight	Discretionary	183.50	192.75	5.0%	
- Studio Theatre (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	1,182.50	1,500.00	26.8%	
- 2 Performances (same day)	Discretionary	1,612.50	2,000.00	24.0%	
- Flat Floor	Discretionary	1,612.50	2,000.00	24.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	1,398.00	1,750.00	25.2%	
- 2 Performances	Discretionary	1,827.00	2,500.00	36.8%	
- Flat Floor	Discretionary	1,827.00	2,500.00	36.8%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	323.00	339.15	5.0%	
- 8 hours	Discretionary	646.00	678.30	5.0%	
Per hour after midnight	Discretionary	101.00	106.00	5.0%	
- Dance Studio, Term Time Only (Commercial Organisations)					
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	35.50	37.00	4.2%	
- Hire Per Hour for 10 -17 hours per week (with minimum hire being 2 hours)	Discretionary	32.00	33.50	4.7%	
18 hours or more per week	Discretionary	27.60	29.00	5.1%	
Haydn Smith Room					
- Per day (8 hours)	Discretionary	387.00	406.50	5.0%	
- Per Hour (Minimum 2 hours)	Discretionary	55.50	58.30	5.0%	

FEES & CHARGES**APPENDIX 3**

THEATRE SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Additional Charges					
Payment Processing Commission	Discretionary	3.5%	3.5%	0.0%	
Merchandise Commission	Discretionary	15%	15%	0.0%	
Programme Commission	Discretionary	10%	10%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	25%	25.0%	
Performing Rights Society Charges	Discretionary	POA	POA		
Staffing (per Hour):-					
Extra Staff before midnight	Discretionary	28.00	29.40	5.0%	
Extra Staff after midnight	Discretionary	37.00	38.85	5.0%	
Extra staff bank holidays	Discretionary	47.00	56.00	19.1%	
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA		
Marketing Services	Discretionary	POA	POA		
Hire of the whole building, longer lets and / or special events - charges by negotiation					
OLD MARKET HALL					
Film Ticket Admission Fees	Discretionary	The OMH has the discretion to vary admission charges	The OMH has the discretion to vary admission charges		

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
MUSEUMS & ARCHIVES					
ACTON SCOTT					
Admissions					
Adult 18+	Discretionary	9.00	9.00	0.0%	No changes to fee levels proposed pending outcome of the review of Acton Scott Farm Museum
Senior Citizens	Discretionary	8.00	8.00	0.0%	
Children					
- Children (3-17)	Discretionary	5.00	5.00	0.0%	
- Children (0-2)	Discretionary	Free of Charge	Free of Charge		
Family Tickets (2 Adults & up to 3 Children)	Discretionary	25.00	25.00	0.0%	
Season Tickets					
Adult 18+	Discretionary	20.00	20.00	0.0%	
Senior Citizens	Discretionary	17.00	17.00	0.0%	
Children					
- Children (3-17)	Discretionary	12.00	12.00	0.0%	
- Children (0-2)	Discretionary	Free of Charge	Free of Charge		
Family	Discretionary	50.00	50.00	0.0%	
Essential Companion to a disabled person	Discretionary	Free of Charge	Free of Charge		
Groups - Adults	Discretionary	7.25	7.25	0.0%	
Groups - Seniors	Discretionary	7.25	7.25	0.0%	
Groups - Children	Discretionary	5.00	5.00	0.0%	
Coach Tour Admissions					
Coach tour passengers	Discretionary	7.25	7.25	0.0%	
Tours & Talks					
Guided (up to 25 people)	Discretionary	37.00	37.00	0.0%	
Introductory (up to 55 people)	Discretionary	50.00	50.00	0.0%	
Education Visitors					
Pre-school, Playgroup & Nursery Education Admissions					
Child	Discretionary	3.25	3.25	0.0%	
Adult	Discretionary	3.25	3.25	0.0%	
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Primary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Primary Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Secondary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Secondary Education Sessions/Talks					
Sessions	Discretionary	55.00	55.00	0.0%	
Talks/Seminars	Discretionary	55.00	55.00	0.0%	
ROOM HIRE ETC					
Room					
A 10% discount on room hire is available for return bookings in same financial year. A 10% discount is available for SC bookings. Only one discount can be applied to any booking. Other discounts may be offered to achieve best return on space*					
- New Barn - per day (or part thereof)	Discretionary	75.00	75.00	0.0%	
- Black Barn - per day (or part thereof)	Discretionary	50.00	50.00	0.0%	
Black Barn including all equipment (eg. Cookery) - per day or part thereof	Discretionary	100.00	100.00	0.0%	
Course Fees	Discretionary	POA	POA		

FEES & CHARGES

APPENDIX 3

Museums & Archives	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Ludlow Museum Resource Centre					
Room Hire - Ludlow Education Room per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	33.00	37.50	13.6%	
Business Use	Discretionary	66.00	75.00	13.6%	
MUCH WENLOCK MUSEUM					
Room Hire (Per Hour)	Discretionary	10.00	12.00	20.0%	
Room Hire (Per Hour Partner Organisations)	Discretionary	5.00	6.00	20.0%	
SHREWSBURY CASTLE					
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)					
- Per Ceremony (2 hours - Saturdays)	Discretionary	850.00	935.00	10.0%	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	800.00	880.00	10.0%	
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable		
- Steward Service	Discretionary	60.00	66.00	10.0%	
Naming Ceremony Castle					
- Per Ceremony (Saturday)	Discretionary	850.00	935.00	10.0%	
- Per Ceremony (Tuesday -Friday)	Discretionary	800.00	880.00	10.0%	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable		
Adult(18+)	Discretionary	4.50	5.00	11.1%	
Concession Senior 60+)	Discretionary	3.50	4.00	14.3%	
Child (5-17)	Discretionary	2.00	3.00	50.0%	
Child (0-4)	Discretionary	Free of Charge	Free of Charge		
Child Education Visit (5-17)	Discretionary	POA	POA		
Room Hire (Circular Room per hr.)	Discretionary	30.00	35.00	16.7%	
Castle Ground Event Hire per hour - guide price	Discretionary	120.00	150.00	25.0%	
Castle Grounds Hire Per Day - guide Price	Discretionary	350.00	500.00	42.9%	
Shropshire Regimental Trust Grounds Hire - per hour	Discretionary	75.00	80.00	6.7%	
Shropshire Regimental Trust Hire per day	Discretionary	250.00	250.00	0.0%	
Education Session (2 hr. Session)	Discretionary	80.00	POA		
Advertising (Per Week)	Discretionary	30.00	35.00	16.7%	
SHREWSBURY VISITOR INFORMATION CENTRE					
Bed booking service-deposit	Discretionary	10%	0%	N/A	Bed booking service no longer provided
Bed booking service fee	Discretionary	4.00	N/A	N/A	
Bed booking service over telephone	Discretionary	6.00	N/A	N/A	
Photocopying	Discretionary	0.30	N/A	N/A	Service no longer provided
Ticket Sales	Discretionary	5%-15%	no less than 10%		
Arts and Crafts Cabinet commission	Discretionary	20%	Variable	N/A	
Guided Walks (public) Adult	Discretionary	6.00 & 7.50	POA	N/A	
Guided Walks (public) Child	Discretionary	3.00	POA	N/A	
Guided Walks (private)	Discretionary	55.00	POA	N/A	
Guided Walks Themed (private)	Discretionary	60.00	POA	N/A	
Language supplement	Discretionary	POA	POA	N/A	
Talks	Discretionary	60.00	POA	N/A	
Coach Tours full day	Discretionary	POA	POA	N/A	
Coach Tours half day	Discretionary	POA	POA	N/A	
Supplement Cadfael Tour	Discretionary	POA	POA	N/A	
Online Booking Transaction Fee	Discretionary	0.50	0.50	0.0%	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
SHREWSBURY MUSEUM & ART GALLERY					
Admissions					
Adult 18+	Discretionary	Free of Charge	Free of Charge	N/A	
Senior Citizens	Discretionary	Free of Charge	Free of Charge	N/A	
Children (5-17)	Discretionary	Free of Charge	Free of Charge	N/A	
Children (0-4)	Discretionary	Free of Charge	Free of Charge	N/A	
Essential Companion to a disabled person	Discretionary	Free of Charge	Free of Charge	N/A	
Student	Discretionary	Free of Charge	Free of Charge	N/A	
Family Day Ticket (2 Adults and up to 3 children)	Discretionary	Free of Charge	Free of Charge	N/A	
Family Day Ticket (1 Adult and up to 3 children)	Discretionary	Free of Charge	Free of Charge	N/A	
Museum Guided Tour (minimum 12)	Discretionary	Free of Charge	Free of Charge	N/A	
Themed Events - Various	Discretionary	5.00	5.00	0.0%	
Temporary Exhibitions	Discretionary	VARIOUS	VARIOUS	N/A	
	Discretionary	VARIOUS	VARIOUS	N/A	
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	80.00 - 250.00	POA	N/A	
Primary Education Admissions					
Child (without session)	Discretionary	N/A	N/A	N/A	
Primary Education Sessions					
Various Sessions (1/2/Full Day and Specialist Sessions)	Discretionary	80.00 - 250.00	POA	N/A	
Secondary Education Admissions					
Child (without session)	Discretionary	0.00	0.00	N/A	
Secondary Education Sessions/Talks					
Sessions	Discretionary	80.00 - 250.00	POA	N/A	
Per Class	Discretionary	Individually priced to reflect cost of delivery	POA	N/A	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Room Hire (POA - dependant on numbers)					
Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	Discretionary	150.00	175.00	16.7%	
Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	Discretionary	POA	POA	N/A	
Special Exhibitions Gallery Full Day (7 hours)	Discretionary	300.00	350.00	16.7%	
Balcony (10.00-16.00)* Limited Availability - Hourly Rate	Discretionary	75.00	POA	N/A	
Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	Discretionary	POA	POA	N/A	
Balcony Half Day Limited Availability (3 hours)	Discretionary	150.00	175.00	16.7%	
Balcony Gallery Full Day Limited Availability (7 hours)	Discretionary	300.00	350.00	16.7%	
Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	30.00	35.00	16.7%	
Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	N/A	
Vaughans Half Day (3 hours)	Discretionary	65.00	80.00	23.1%	
Vaughans Gallery Full Day (7 hours)	Discretionary	120.00	150.00	25.0%	
Walker Education [education use up to 18 years per hour]	Discretionary	12.00	15.00	25.0%	
Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	35.00	40.0%	
Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	N/A	
Walker Half Day (3 hours)	Discretionary	60.00	80.00	33.3%	
Walker Gallery Full Day (7 hours)	Discretionary	110.00	150.00	36.4%	
Projector/Whiteboard	Discretionary	15.00	15.00	0.0%	
Flip Chart	Discretionary	7.50	7.50	0.0%	
*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired		POA	POA	N/A	
Weddings/ Civil Partnership Ceremonies					
- Per Ceremony (2 hours - Saturdays)	Discretionary	850.00	935.00	10.0%	
- Per Ceremony (2 hours - exc. Saturday)	Discretionary	800.00	880.00	10.0%	
- Steward Service	Discretionary	60.00	POA	N/A	
Naming Ceremony					
- Per Ceremony (Saturday)	Discretionary	850.00	935.00	10.0%	
- Per Ceremony (exc. Saturday)	Discretionary	800.00	800.00	0.0%	
THE SQUARE					
Hire Charges					
Reg Charities (Mon to Thurs)	Discretionary	40.00	45.00	12.5%	
Reg Charities (Fri and Sat)	Discretionary	47.50	55.00	15.8%	
Not for Profit Organisations (Mon to Thurs)	Discretionary	80.00	90.00	12.5%	
Not for Profit Organisations (Fri and Sat)	Discretionary	87.50	95.00	8.6%	
Tech Support per Hour (min 4 Hours)	Discretionary	22.50	25.00	11.1%	
Electricity (up to 4 hours)	Discretionary	N/A	90.00	N/A	
Commercial					
Whole Square Trading (Per day) - (10%) discount for 2 consecutive days)	Discretionary	500.00	550.00	10.0%	
Whole Square Non trading (Per day) - (10%) discount for 2 consecutive days)	Discretionary	240.00	275.00	14.6%	
Single Trading Pitch (Per day) - (local Business only) 12.5 m2	Discretionary	250.00	250.00	0.0%	
Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	Discretionary	120.00	120.00	0.0%	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Archives and archaeology					
Consultancy, room hire					
Consultancy, bespoke training, workshops, archives/archaeology (per half day)	Discretionary	£120.00	£130.00	8.3%	
Commercial research (per hour)	Discretionary	£60.00	£65.00	8.3%	
Conservation work, basic cleaning etc. (per hour)	Discretionary	£30.00	£35.00	16.7%	
Conservation work, repair work (per hour)	Discretionary	£40.00	£45.00	12.5%	
Hire of Shropshire Archives for events - (evening session incl refreshments)	Discretionary	110	120	9.1%	
Group visits/outside talks	Discretionary	£50	£55	10.0%	
Photography permit					
Daily	Discretionary	£10.00	£15.00	50.0%	
Monthly	Discretionary	£45.00	£50.00	11.1%	
Annual	Discretionary	£70.00	£75.00	7.1%	
Group	Discretionary	£100.00	£100.00	0.0%	
Research/consultancy					
Research/photography service (per hour)	Discretionary	£40.00	£45.00	12.5%	
Consultancy/commercial research/photography (per hour)	Discretionary	£60.00	£65.00	8.3%	
Short search (one item)	Discretionary	£10.00	£12.00	20.0%	
Photocopying					
Printed up to A4	Discretionary	£0.20	£0.20	0.0%	
Printed up to A3	Discretionary	£0.40	£0.40	0.0%	
Archives A4	Discretionary	£1.00	£1.00	0.0%	
Archives A3	Discretionary	£2.00	£2.00	0.0%	
Microform printouts					
Printed A4(self service)	Discretionary	£0.50	£0.50	0.0%	
Printed A4 (staff)	Discretionary	£1.00	£1.00	0.0%	
Printed up to A3	Discretionary	£1.50	£1.50	0.0%	
Colour					
Archives A4	Discretionary	£2.00	£2.00	0.0%	
Archives A3	Discretionary	£3.00	£3.00	0.0%	
Internet printouts	Discretionary	£0.20	£0.20	0.0%	
Image services					
Print up to A4 including digitisation fee	Discretionary	£17.50	£17.50	0.0%	
Print up to A3 including digitisation fee	Discretionary	£20.00	£20.00	0.0%	
Digital file/new digitisation	Discretionary	£15.00	£15.00	0.0%	
Records Management					
External customers, storage and retrieval service	Discretionary	£8.35 per box	£8.35 per box	0.0%	

FEES & CHARGES**APPENDIX 3**

Youth Centres	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Bridgnorth Youth Centre					
<u>Commercial Charges</u>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	57.50	60.40	5.0%	This charge is for all day
Hall (Elections)	Discretionary	135.50	142.30	5.0%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	34.90	36.65	5.0%	
Whole building (Public areas)	Discretionary	73.40	77.05	5.0%	
<u>Voluntary / Charity Rate</u>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	23.70	24.90	5.1%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	23.70	24.90	5.1%	
Whole building (Public areas)	Discretionary	45.30	47.55	5.0%	
Ludlow Youth Centre					
<u>Small Room</u>					
Commercial Rate	Discretionary	34.35	36.05	4.9%	Per hour
Charity / Community Rate	Discretionary	23.20	24.35	5.0%	Per hour
<u>Hall/Kitchen/Computers</u>					
Commercial Rate	Discretionary	56.50	59.35	5.0%	Per hour
Charity / Community Rate	Discretionary	23.20	24.35	5.0%	Per hour
<u>Whole Building</u>					
Commercial Rate	Discretionary	71.85	75.45	5.0%	Per hour
Charity / Community Rate	Discretionary	44.25	46.45	5.0%	Per hour
Whitchurch Youth Centre					
<u>Commercial Charges</u>					
Laura's Room	Discretionary	35.75	37.55	5.0%	
Coffee Bar	Discretionary	55.25	58.00	5.0%	
Meeting room	Discretionary	55.25	58.00	5.0%	
<u>Voluntary / Charity Rate</u>					
Laura's Room	Discretionary	22.75	23.90	5.1%	
Coffee Bar	Discretionary	32.50	34.15	5.1%	
Meeting room	Discretionary	32.50	34.15	5.1%	
The Centre, Oswestry					
<u>Commercial Charges</u>					
Main Hall	Discretionary	43.00	45.15	5.0%	Per hour
Art Room	Discretionary	28.10	29.50	5.0%	Per hour
Kitchen	Discretionary	36.20	38.00	5.0%	Per hour
Café	Discretionary	28.10	29.50	5.0%	Per hour
Meeting Room 1	Discretionary	11.20	11.75	4.9%	Per hour
Meeting Room 2	Discretionary	11.20	11.75	4.9%	Per hour
Meeting Room 3	Discretionary	31.75	33.35	5.0%	Per hour
Meeting Room 4	Discretionary	20.30	21.30	4.9%	Per hour
Meeting Room 10	Discretionary	11.20	11.75	4.9%	Per hour
Recording Studio (x2 rooms)	Discretionary	39.60	41.60	5.1%	Per hour
<u>Charity Rate</u>					
Main Hall	Discretionary	21.50	22.60	5.1%	Per hour
Art Room	Discretionary	14.00	14.70	5.0%	Per hour
Café	Discretionary	14.00	14.70	5.0%	Per hour
Kitchen	Discretionary	18.10	19.00	5.0%	Per hour
Meeting Room 1	Discretionary	9.10	9.55	4.9%	Per hour
Meeting Room 2	Discretionary	9.10	9.55	4.9%	Per hour
Meeting Room 3	Discretionary	15.90	16.70	5.0%	Per hour
Meeting Room 4	Discretionary	10.15	10.65	4.9%	Per hour
Meeting Room 10	Discretionary	9.10	9.55	4.9%	Per hour
Recording Studio (x2 rooms)	Discretionary	19.80	20.80	5.1%	Per hour
Discounts - at the discretion of the centre					Only one discount (to a maximum of 20%) is available to non-constituted groups per booking. Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre. Proof of eligibility may be required.

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Room Hire Charges					
Shirehall Meeting Rooms					
Monday - Friday					
Council Chamber - Full day	Discretionary	141.00	148.05	5.0%	
Council Chamber - Full day (concessionary)	Discretionary	70.50	74.05	5.0%	
Council Chamber - Half day	Discretionary	79.00	82.95	5.0%	
Council Chamber - Half day (concessionary)	Discretionary	39.60	41.60	5.1%	
Council Chamber - Evening	Discretionary	101.50	106.60	5.0%	
Council Chamber - Evening (concessionary)	Discretionary	50.75	53.30	5.0%	
Committee Rooms - Full day	Discretionary	84.90	89.15	5.0%	
Committee Rooms - Full day (concessionary)	Discretionary	42.50	44.65	5.1%	
Committee Rooms - Half day	Discretionary	50.75	53.30	5.0%	
Committee Rooms - Half day (concessionary)	Discretionary	25.40	26.65	4.9%	
Committee Rooms - Evening	Discretionary	56.20	59.00	5.0%	
Committee Rooms - Evening (concessionary)	Discretionary	28.10	29.50	5.0%	
Shrewsbury & Oswestry Room - Full Day	Discretionary	127.40	133.80	5.0%	
Shrewsbury & Oswestry Room - Full Day (concessionary)	Discretionary	63.70	66.90	5.0%	
Shrewsbury & Oswestry Room - Half Day	Discretionary	76.20	80.00	5.0%	
Shrewsbury & Oswestry Room - Half Day (concessionary)	Discretionary	38.10	40.00	5.0%	
Shrewsbury & Oswestry Room - Evening	Discretionary	84.30	88.50	5.0%	
Shrewsbury & Oswestry Room - Evening (concessionary)	Discretionary	42.15	44.25	5.0%	
Gallery - Full day	Discretionary	67.70	71.10	5.0%	
Gallery - Full day (concessionary)	Discretionary	33.80	35.50	5.0%	
Gallery - Half day	Discretionary	50.75	53.30	5.0%	
Gallery - Half day (concessionary)	Discretionary	25.40	26.65	4.9%	
Gallery - Evening	Discretionary	56.20	59.00	5.0%	
Gallery - Evening (concessionary)	Discretionary	28.10	29.50	5.0%	
Saturday					
Council Chamber - Full day	Discretionary	198.00	207.90	5.0%	
Council Chamber - Full day (concessionary)	Discretionary	99.00	103.95	5.0%	
Council Chamber - Half day	Discretionary	101.50	106.60	5.0%	
Council Chamber - Half day (concessionary)	Discretionary	50.75	53.30	5.0%	
Committee Rooms - Full day	Discretionary	113.00	118.65	5.0%	
Committee Rooms - Full day (concessionary)	Discretionary	56.50	59.35	5.0%	
Committee Rooms - Half day	Discretionary	67.70	71.10	5.0%	
Committee Rooms - Half day (concessionary)	Discretionary	33.80	35.50	5.0%	
Gallery - Full day	Discretionary	95.80	100.60	5.0%	
Gallery - Full day (concessionary)	Discretionary	47.90	50.30	5.0%	
Gallery - Half day	Discretionary	56.20	59.00	5.0%	
Gallery - Half day (concessionary)	Discretionary	28.10	29.50	5.0%	
Castle View - Oswestry					
Monday - Friday					
Council Chamber - Full day	Discretionary	113.00	118.65	5.0%	
Council Chamber - Full day (concessionary)	Discretionary	56.50	59.35	5.0%	
Council Chamber - Half day	Discretionary	56.50	59.35	5.0%	
Council Chamber - Half day (concessionary)	Discretionary	28.10	29.50	5.0%	
Council Chamber - Evening	Discretionary	56.20	59.00	5.0%	
Council Chamber - Evening (concessionary)	Discretionary	28.10	29.50	5.0%	
Meeting Rooms - Full day	Discretionary	56.20	59.00	5.0%	
Meeting Rooms - Full day (concessionary)	Discretionary	28.10	29.50	5.0%	
Meeting Rooms - Half day	Discretionary	45.00	47.25	5.0%	
Meeting Rooms - Half day (concessionary)	Discretionary	22.50	23.65	5.1%	
Meeting Rooms - Evening	Discretionary	45.00	47.25	5.0%	
Meeting Rooms - Evening (concessionary)	Discretionary	22.50	23.65	5.1%	

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Room Hire Charges		ALL PER HOUR	ALL PER HOUR		
The Lantern					
Charity / Community Rate Monday to Friday - Community Hall 1	Discretionary	8.90	9.35	5.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1	Discretionary	13.30	13.95	4.9%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1	Discretionary	18.75	19.70	5.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1	Discretionary	18.75	19.70	5.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1	Discretionary	35.40	37.15	4.9%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1	Discretionary	52.00	54.60	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	Discretionary	8.90	9.35	5.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	Discretionary	13.30	13.95	4.9%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 2	Discretionary	18.75	19.70	5.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 2	Discretionary	18.75	19.70	5.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 2	Discretionary	35.40	37.15	4.9%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 2	Discretionary	52.00	54.60	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	Discretionary	15.60	16.40	5.1%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	Discretionary	23.40	24.55	4.9%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1 & 2	Discretionary	31.20	32.75	5.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	Discretionary	31.20	32.75	5.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	Discretionary	62.50	65.65	5.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1 & 2	Discretionary	93.70	98.40	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - IT Suite	Discretionary	8.90	9.35	5.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - IT Suite	Discretionary	12.25	12.85	4.9%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - IT Suite	Discretionary	17.70	18.60	5.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - IT Suite	Discretionary	17.70	18.60	5.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - IT Suite	Discretionary	34.40	36.10	4.9%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - IT Suite	Discretionary	51.00	53.55	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	Discretionary	8.90	9.35	5.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	Discretionary	9.90	10.40	5.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Interview/Meeting Room	Discretionary	15.60	16.40	5.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	Discretionary	15.60	16.40	5.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	Discretionary	32.00	33.60	5.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Interview/Meeting Room	Discretionary	48.70	51.15	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	8.90	9.35	5.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	10.90	11.45	5.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Ground Floor Meeting Room	Discretionary	16.70	17.55	5.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	16.70	17.55	5.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	33.30	34.95	5.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Ground Floor Meeting Room	Discretionary	50.00	52.50	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	Discretionary	8.90	9.35	5.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	Discretionary	10.90	11.45	5.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Large Meeting Room	Discretionary	16.70	17.55	5.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	Discretionary	16.70	17.55	5.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	Discretionary	33.30	34.95	5.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Large Meeting Room	Discretionary	50.00	52.50	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	Discretionary	8.90	9.35	5.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	Discretionary	10.90	11.45	5.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Small Meeting Room	Discretionary	16.70	17.55	5.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	Discretionary	16.70	17.55	5.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	Discretionary	33.30	34.95	5.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Small Meeting Room	Discretionary	50.00	52.50	5.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	Discretionary	5.50	5.80	5.5%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	Discretionary	6.00	6.30	5.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Kitchen	Discretionary	6.50	6.85	5.4%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Kitchen	Discretionary	10.40	10.90	4.8%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Kitchen	Discretionary	13.50	14.20	5.2%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Kitchen	Discretionary	15.00	15.75	5.0%	9:00 am to 11:00 pm

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Louise House		ALL PER HOUR	ALL PER HOUR		
Meeting Rooms 1 & 2					
Charity / Community Rate	Discretionary	5.50	5.80	5.5%	
Commercial Rate	Discretionary	10.90	11.45	5.0%	
Reception Interview Room					
Charity / Community Rate	Discretionary	5.50	5.80	5.5%	
Commercial Rate	Discretionary	10.90	11.45	5.0%	
IT Suite					
Charity / Community Rate	Discretionary	5.50	5.80	5.5%	
Commercial Rate	Discretionary	10.90	11.45	5.0%	
Physio Suite					
Charity / Community Rate	Discretionary	5.50	5.80	5.5%	
Commercial Rate	Discretionary	10.90	11.45	5.0%	

FEES & CHARGES**APPENDIX 3**

REGISTRARS	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
<u>REGISTRARS</u>					
<u>Civil Weddings / Partnerships at approved venues</u>					
Mon - Fri	Discretionary	421.00	421.00	0.0%	
Sat	Discretionary	471.00	471.00	0.0%	
Sun & Bank Holiday	Discretionary	471.00	471.00	0.0%	
Advanced booking fee for ceremonies booked over a year but under two years from the date of the ceremony	Discretionary	60.00	60.00	0.0%	
Advanced Booking Fee for ceremonies booked within one year-Not Refundable	Discretionary	46.00	46.00	0.0%	
Administration fee for changes to dates or venues	Discretionary	25.00	25.00	0.0%	
Civil Partnerships/ Weddings at Council Ceremony Rooms on Mon-Sat	Discretionary	266.00	266.00	0.0%	
Civil Partnerships/Weddings at Registration Offices Sundays and Bank Hols	Discretionary	316.00	316.00	0.0%	
Additional charge for use of Ceremony room for photographs only	Discretionary	50.00	50.00	0.0%	
<u>Reaffirmation of vows & civil naming ceremonies at approved</u>					
Mon - Fri	Discretionary	270.00	270.00	0.0%	
Sat	Discretionary	270.00	270.00	0.0%	
Sunday & Bank Hols	Discretionary	320.00	320.00	0.0%	
<u>Reaffirmation of vows & civil naming ceremonies at Registration Office</u>					
Mon - Fri	Discretionary	270.00	270.00	0.0%	
Sat	Discretionary	270.00	270.00	0.0%	
Sunday & Bank Hols	Discretionary	320.00	320.00	0.0%	
Civil Funeral	Discretionary	190.00	190.00	0.0%	
<u>Private Citizenship ceremonies</u>					
At the Shropshire Register Office, Mon - Fri	Discretionary	180.00	180.00	0.0%	
Group Citizenship ceremonies	Statutory	0.00	0.00	0.0%	
<u>Licensing of approved venues</u>					
First time applications (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	
Renewals (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	
Renewals (up to 2 rooms) - 5 year duration	Discretionary	2,550.00	2,550.00	0.0%	
Renewals (up to 2 rooms) - 7 year duration	Discretionary	3,400.00	3,400.00	0.0%	
Renewals (up to 2 rooms) - 10 year duration	Discretionary	4,600.00	4,600.00	0.0%	
Addition of extra room	Discretionary	250.00	250.00	0.0%	
Appeals against revocation or refusal to issue approval (non-refundable charge)	Discretionary	1,300.00	1,300.00	0.0%	
<u>Copy certificates-issued at registration</u>					
Standard birth certificates	Statutory	11.00	11.00	0.0%	
Death certificates	Statutory	11.00	11.00	0.0%	
Marriage certificates	Statutory	11.00	11.00	0.0%	
Extract from civil partnership register	Statutory	11.00	11.00	0.0%	
Standard certificate from civil partnership register	Statutory	11.00	11.00	0.0%	
Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	Statutory	11.00	11.00	0.0%	
<u>Copy certificates-issued after registration</u>					
Standard birth certificates	Statutory	11.00	11.00	0.0%	
Death certificates	Statutory	11.00	11.00	0.0%	
Marriage certificates	Statutory	11.00	11.00	0.0%	
Extract from civil partnership register	Statutory	11.00	11.00	0.0%	
Standard certificate from civil partnership register	Statutory	11.00	11.00	0.0%	

FEES & CHARGES**APPENDIX 3**

REGISTRARS	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
Gold - priority service					
Expediated service charge (including certificate fee)					
Expediated service charge - next day delivery (including certificate fee)	Discretionary	35.00	35.00	0.0%	
Silver - premium service					
Recorded delivery (including certificate fee)	Discretionary	16.50	16.50	0.0%	
Bronze - standard service					
Certificate fee only	Discretionary	11.00	11.00	0.0%	
Bronze Service Handling and postage	Discretionary	1.00	1.00	0.0%	
Space 17- Insertion/ Removal of Forenames within 12 months of registration	Statutory	40.00	40.00	0.0%	
Notice of marriage (per person)	Statutory	35.00	35.00	0.0%	
Home Office Referral (if necessary)	Statutory	24.00	24.00	0.0%	
Fee payable for a statutory basic marriage ceremony in a registrar's office	Statutory	46.00	46.00	0.0%	
Notice of marriage - additional charge for late appointment 16:30-18:30	Discretionary	20.00	20.00	0.0%	
Notice of civil partnership registration (per person)	Statutory	35.00	35.00	0.0%	
Fee payable for a statutory basic civil partnership formation in a registrar's office	Statutory	46.00	46.00	0.0%	
Conversion of Civil Partnership to Marriage					
Conversion of Civil Partnership to Marriage (BASIC SINGLE STAGE)	Statutory	45.00	45.00	0.0%	
Conversion of Civil Partnership to Marriage (2 stage)	Statutory	27.00	27.00	0.0%	
SR's attendance at a building registered for the marriage of same sex couples, or at a conversion at according to the usages of the Jews or Society of Friends, or at a military, naval or air force chapel registered for the marriage of same sex couples.	Statutory	91.00	91.00	0.0%	
Consideration by Registrar of Divorce/dissolution/nullity outside the British Isles	Statutory	50.00	50.00	0.0%	
Consideration by Registrar General of Divorce/dissolution/nullity outside the British Isles	Statutory	75.00	75.00	0.0%	
Applications to waiver 28 days waiting period	Statutory	60.00	60.00	0.0%	
Corrections:					
Consideration by registrar of a correction application	Statutory	75.00	75.00	0.0%	
Consideration by Registrar General of a correction application	Statutory	90.00	90.00	0.0%	
Rehearsals					
Rehearsals at any Registration Office Mon-Fri normal office hours	Discretionary	50.00	50.00	0.0%	
Rehearsals at any Registration Office Sat pre 12.30	Discretionary	100.00	100.00	0.0%	
Additional Services					
Completion of PD2	Discretionary	10.00	10.00	0.0%	
Personalisation of Wedding Vows					
Commemorative Certificate-e.g. for siblings	Discretionary	4.50	4.50	0.0%	
Commemorative Certificate-e.g. anniversaries	Discretionary	6.00	6.00	0.0%	
Commemorative Certificate Laminating	Discretionary	1.00	1.00	0.0%	
Confetti	Discretionary	1.00	1.00	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
LICENSING ACT 2003					
Personal licences, temporary events and other fees					
Application for a grant or renewal of personal licence	Statutory Fee	37.00	37.00	0.0%	
Temporary event notice	Statutory Fee	21.00	21.00	0.0%	
Theft, loss etc. of premises licence or summary	Statutory Fee	10.50	10.50	0.0%	
Application for a provisional statement where premises being built etc.	Statutory Fee	315.00	315.00	0.0%	
Notification of change of name or address	Statutory Fee	10.50	10.50	0.0%	
Application to vary licence to specify individual as premises supervisor	Statutory Fee	23.00	23.00	0.0%	
Application for transfer of premises licence	Statutory Fee	23.00	23.00	0.0%	
Interim authority notice following death etc. of licence holder	Statutory Fee	23.00	23.00	0.0%	
Theft, loss etc. of certificate of summary	Statutory Fee	10.50	10.50	0.0%	
Notification of change of name or alteration of rules of club	Statutory Fee	10.50	10.50	0.0%	
Change of relevant registered address of club	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of temporary event notice	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of personal licence	Statutory Fee	10.50	10.50	0.0%	
Duty to notify change of name or address	Statutory Fee	10.50	10.50	0.0%	
Right of freeholder etc. to be notified of licensing matters	Statutory Fee	21.00	21.00	0.0%	
Minor Variation	Statutory Fee	89.00	89.00	0.0%	
Removal of DPS at Community Premises	Statutory Fee	23.00	23.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%	
Licensing Exceptionally Large Events					
Additional Application Fee (5,000 - 9,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Annual Fee (5,000 - 9,999)	Statutory Fee	500.00	500.00	0.0%	
Additional Application Fee (10,000 - 14,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Annual Fee (10,000 - 14,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Application Fee (15,000 - 19,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Annual Fee (15,000 - 19,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Application Fee (20,000 - 29,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Annual Fee (20,000 - 29,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Application Fee (30,000 - 39,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Annual Fee (30,000 - 39,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Application Fee (40,000 - 49,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Annual Fee (40,000 - 49,999)	Statutory Fee	12,000.00	12,000.00	0.0%	
Additional Application Fee (50,000 - 59,999)	Statutory Fee	32,000.00	32,000.00	0.0%	
Additional Annual Fee (50,000 - 59,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Application Fee (60,000 - 69,999)	Statutory Fee	40,000.00	40,000.00	0.0%	
Additional Annual Fee (60,000 - 69,999)	Statutory Fee	20,000.00	20,000.00	0.0%	
Additional Application Fee (70,000 - 79,999)	Statutory Fee	48,000.00	48,000.00	0.0%	
Additional Annual Fee (70,000 - 79,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Application Fee (80,000 - 89,999)	Statutory Fee	56,000.00	56,000.00	0.0%	
Additional Annual Fee (80,000 - 89,999)	Statutory Fee	28,000.00	28,000.00	0.0%	
Additional Application Fee (90,000 and over)	Statutory Fee	64,000.00	64,000.00	0.0%	
Additional Annual Fee (90,000 and over)	Statutory Fee	32,000.00	32,000.00	0.0%	
Premises Licences and Club Premises Certificates					
No rateable value to £4,300 (Band A)					
Application Fee (Initial/Variation)	Statutory Fee	100.00	100.00	0.0%	
Annual Fee	Statutory Fee	70.00	70.00	0.0%	
Rateable value £4,301 - £33,000 (Band B)					
Application Fee (Initial/Variation)	Statutory Fee	190.00	190.00	0.0%	
Annual Fee	Statutory Fee	180.00	180.00	0.0%	
Rateable value £33,001 - £87,000 (Band C)					
Application Fee (Initial/Variation)	Statutory Fee	315.00	315.00	0.0%	
Annual Fee	Statutory Fee	295.00	295.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	450.00	450.00	0.0%	
Annual Fee	Statutory Fee	320.00	320.00	0.0%	
Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	635.00	635.00	0.0%	
Annual Fee	Statutory Fee	350.00	350.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	900.00	900.00	0.0%	
Annual Fee	Statutory Fee	640.00	640.00	0.0%	
Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	1,905.00	1,905.00	0.0%	
Annual Fee	Statutory Fee	1,050.00	1,050.00	0.0%	

FEES & CHARGES

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
GAMBLING ACT 2005					
Regional Casino Premises Licence					For all casino premises licences refer to the Gambling Act 2005 Policy Statement 2016 to 2019 paragraphs 36.1 and 36.2
Fee in respect of other premises	Statutory	POA	POA		GAMBLING ACT 2005 POLICY STATEMENT 2016 TO 2019 PARAGRAPHS 36.1 AND 36.2
Annual Fee	Statutory	POA	POA		
Fee for application to vary licence	Statutory	POA	POA		
Fee for application to transfer a licence	Statutory	POA	POA		
Fee for application to reinstate a licence	Statutory	POA	POA		
Fee for application for provisional statement	Statutory	POA	POA		
Large Casino Premises					36.1 The Council has not passed a resolution not to issue casino premises licences under Section 166 (1) of the Act. Should the Council decide to do so in the future details of the resolution will be included in this Policy, including the date on which such a resolution will take effect.
Fee in respect of other premises	Statutory	POA	POA		36.2 Despite the fact that the Council has not passed such a resolution, the Council is currently not enabled by the Secretary of State (in accordance with regulations made under Section 175 of the Act) to grant a premises licence for a small or large casino. In practice, this means that the Council cannot grant such a licence.
Annual Fee	Statutory	POA	POA		
Fee for application to vary licence	Statutory	POA	POA		
Fee for application to transfer a licence	Statutory	POA	POA		
Fee for application to reinstate a licence	Statutory	POA	POA		
Fee for application for provisional statement	Statutory	POA	POA		
Small casino premises					
Fee in respect of other premises	Statutory	POA	POA		
Annual Fee	Statutory	POA	POA		
Fee for application to vary licence	Statutory	POA	POA		
Fee for application to transfer a licence	Statutory	POA	POA		
Fee for application to reinstate a licence	Statutory	POA	POA		
Fee for application for provisional statement	Statutory	POA	POA		
Bingo premises licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	Note 9. Bingo is equal chance gaming and is commonly either cash bingo or prize bingo. The Commission has published its view of what bingo is and how it differs from other forms of gambling. This can be found in the Commission's advice note 'What Constitutes Bingo'.
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,694.00	1,694.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Adult Gaming Centre Premises Licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Betting Premises (track) licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,250.00	1,250.00	0.0%	
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%	
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Family Entertainment Centre Premises Licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	750.00	750.00	0.0%	
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%	
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Betting Premises (other) licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	600.00	600.00	0.0%	
Fee for application to vary licence	Statutory	1,500.00	1,500.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Applicable for all gaming licences					
Change of circumstances fee - for all gaming licences	Statutory	50.00	50.00	0.0%	
Fee for copy licence - for all gaming licences	Statutory	25.00	25.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%	
Temporary Use of Premises					
Temporary Use Notice	Statutory	500.00	500.00	0.0%	
Replacement of an endorsed copy of a Temporary Use Notice	Statutory	25.00	25.00	0.0%	
Occasional Use Notice	No Charge	No Charge	No Charge	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
LOTTERIES					
Lottery - new registration	Statutory Fee	40.00	40.00	0.0%	
Lottery - renewal of existing registration	Statutory Fee	20.00	20.00	0.0%	
LICENSED PREMISES GAMING MACHINE PERMITS					
Gaming Machine - Up to 2 Machines	Statutory Fee	50.00	50.00	0.0%	
Gaming Machine Permits - New	Statutory Fee	150.00	150.00	0.0%	
Gaming Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%	
Gaming Machine Permits - Change of name	Statutory Fee	25.00	25.00	0.0%	
Gaming Machine Permits - Transfer of permit	Statutory Fee	25.00	25.00	0.0%	
Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
Gaming Machine Permits - annual fee	Statutory Fee	50.00	50.00	0.0%	
CLUB GAMING / CLUB MACHINE PERMITS					
Club Gaming / Club Machine Permits - New or Renew	Statutory Fee	200.00	200.00	0.0%	
Club Gaming / Club Machine Permits for holders of club premises certificates -	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Annual Fee	Statutory Fee	50.00	50.00	0.0%	
Club Gaming / Club Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
PRIZE GAMING PERMITS					
Prize Gaming Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Prize Gaming Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Prize Gaming Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%	
UNLICENSED FAMILY ENTERTAINMENT GAMING CENTRE GAMING MACHINE PERMITS					
Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost,	Statutory Fee	15.00	15.00	0.0%	
ANIMAL LICENCES					
New charges under Animal Licences to reflect the introduction of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018					
Zoo licences (plus Vet Fees) (new)	Discretionary	901.00	901.00	0.0%	Plus Vets Fees- Initial application fee £402.57. Fee due after Licence granted £498.43.
Zoo licences (plus Vet Fees) (renewal)	Discretionary	848.00	848.00	0.0%	Plus Vets Fees - Initial application fee £312.07. Fee due after Licence granted £535.93.
Dog Day Care < 10 dogs (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £332.28. Fee due after Licence granted £187.72.
Dog Day Care > 10 dogs (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £361.82. Fee due after Licence granted £227.18.
Dog Day Care < 10 dogs (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £278.41. Fee due after Licence granted £176.59.
Dog Day Care > 10 dogs (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £309.10. Fee due after Licence granted £190.90.
Dog Day Care < 10 dogs - (additional activity)	Discretionary	153.00	168.00	9.8%	
Dog Day Care > 10 dogs (additional activity)	Discretionary	224.00	224.00	0.0%	
Breeding for dogs < 10 dogs (new)	Discretionary	553.00	553.00	0.0%	Initial application fee £385.33. Fee due after Licence granted £167.67.
Breeding for dogs > 10 dogs (new)	Discretionary	622.00	622.00	0.0%	Initial application fee £420.66. Fee due after Licence granted £201.34.
Breeding for dogs < 10 dogs (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £278.41. Fee due after Licence granted £176.59.
Breeding for dogs > 10 dogs (renewal)	Discretionary	477.00	477.00	0.0%	Initial application fee £279.81. Fee due after Licence granted £197.19.
Breeding for dogs < 10 dogs (additional activity)	Discretionary	188.00	213.00	13.3%	
Breeding for dogs > 10 dogs (additional activity)	Discretionary	260.00	260.00	0.0%	
Boarding for cats < 10 cats (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £319.44. Fee due after Licence granted £200.56.
Boarding for cats > 10 cats (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £348.39. Fee due after Licence granted £240.61.
Boarding for cats < 10 cats (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £278.41. Fee due after Licence granted £176.59.
Boarding for cats > 10 cats (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £293.30. Fee due after Licence granted £206.70.
Boarding for cats < 10 cats (additional activity)	Discretionary	154.00	168.00	9.1%	
Boarding for cats > 10 cats (additional activity)	Discretionary	224.00	224.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Kennel Boarding < 10 animals (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £332.64. Fee due after Licence granted £187.36.
Kennel Boarding > 10 animals (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £364.83. Fee due after Licence granted £224.17.
Kennel Boarding < 10 animals (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £199.29. Fee due after Licence granted £255.71.
Kennel Boarding > 10 animals (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £209.95. Fee due after Licence granted £290.05.
Kennel Boarding < 10 animals (additional activity)	Discretionary	154.00	168.00	9.1%	
Kennel Boarding for cats > 10 animals (additional activity)	Discretionary	224.00	224.00	0.0%	
Home Boarding < 10 animals (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £332.28. Fee due after Licence granted £187.72.
Home Boarding > 10 animals (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £361.82. Fee due after Licence granted £227.18.
Home Boarding < 10 animals (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £278.41. Fee due after Licence granted £176.59.
Home Boarding > 10 animals (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £293.30. Fee due after Licence granted £206.70.
Home Boarding < 10 animals (additional activity)	Discretionary	155.00	168.00	8.4%	
Home Boarding for animals > 10 animals (additional activity)	Discretionary	226.00	226.00	0.0%	
Selling animals as pets < 10 (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £319.49. Fee due after Licence granted £200.51.
Selling animals as pets > 10 (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £349.63. Fee due after Licence granted £239.37.
Selling animals as pets < 10 (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £278.41. Fee due after Licence granted £176.59.
Selling animals as pets > 10 (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £293.30. Fee due after Licence granted £206.70.
Selling animals as pets < 10 (additional activity)	Discretionary	155.00	191.00	23.2%	
Selling animals as pets > 10 (additional activity)	Discretionary	226.00	226.00	0.0%	
Keeping or training animals for exhibition < 10 (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £322.09. Fee due after Licence granted £197.91.
Keeping or training animals for exhibition > 10 (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £353.64. Fee due after Licence granted £235.36.
Keeping or training animals for exhibition < 10 (renewal)	Discretionary	523.00	523.00	0.0%	Initial application fee £320.02. Fee due after Licence granted £202.98.
Keeping or training animals for exhibition > 10 (renewal)	Discretionary	592.00	592.00	0.0%	Initial application fee £347.27. Fee due after Licence granted £244.73.
Keeping or training animals for exhibition < 10 (additional activity)	Discretionary	154.00	156.00	1.3%	
Keeping or training animals for exhibition > 10 (additional activity)	Discretionary	224.00	224.00	0.0%	
Hiring out horses < 10 horses (new)	Discretionary	554.00	554.00	0.0%	Initial application fee £354.12. Fee due after Licence granted £199.88.
Hiring out horses > 10 horses (new)	Discretionary	623.00	623.00	0.0%	Initial application fee £385.57. Fee due after Licence granted £237.43.
Hiring out horses < 10 horses (renewal)	Discretionary	489.00	489.00	0.0%	Initial application fee £324.60. Fee due after Licence granted £164.40.
Hiring out horses > 10 horses (renewal)	Discretionary	534.00	534.00	0.0%	Initial application fee £342.93. Fee due after Licence granted £191.07.
Hiring out horses < 10 horses (additional activity)	Discretionary	187.00	275.00	47.1%	
Hiring out horses > 10 horses (additional activity)	Discretionary	258.00	297.00	15.1%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/21 £	Fee for 2022/23 £	% Increase	Notes
Horses annual inspection	Discretionary	58.00	81.00	39.7%	
Variation of the licence with inspection	Discretionary	58.00	81.00	39.7%	
Licence variation with no inspection	Discretionary	48.00	60.00	25.0%	
Licence variation with inspection <10	Discretionary	126.00	131.00	4.0%	
Licence variation with inspection >10	Discretionary	150.00	150.00	0.0%	
Re-inspection request < 10 no vet	Discretionary	132.00	136.00	3.0%	
Re-inspection request > 10 no vet	Discretionary	156.00	156.00	0.0%	
Re-inspection request < 10 with a vet	Discretionary	166.00	197.00	18.7%	
Re-inspection request > 10 with a vet	Discretionary	190.00	208.00	9.5%	
Dangerous Animals					
Dangerous Wild Animals (plus Veterinary Surgeon's fee)	Discretionary	270.00	270.00	0.0%	Plus vets fees; if exceed 9 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - where total licensing procedure takes no more than 3.75 hrs	Discretionary	290.00	290.00	0.0%	Plus vets fees; if exceed 3.75 hours plus hourly charge for each additional hour or part thereof @ £25/hr.

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/21 £	Fee for 2022/23 £	% Increase	Notes
<u>PUBLIC HEALTH LICENCES</u>					
Acupuncture - Each Person (not including premises) - submitted separately	Discretionary	149.00	149.00	0.0%	
Acupuncture Premises - Premises including one person	Discretionary	314.00	314.00	0.0%	Additional persons included on same application £29/person
Electrolysis Each Person - (not including premises) - submitted separately	Discretionary	149.00	149.00	0.0%	
Electrolysis Premises - Premises including one person	Discretionary	314.00	314.00	0.0%	Additional persons included on same application £29/person
Cosmetic piercing techniques - Each Person (not including premises) - submitted separately	Discretionary	149.00	149.00	0.0%	
Cosmetic piercing techniques - Premises including one person	Discretionary	314.00	314.00	0.0%	Additional persons included on same application £29/person
Tattooing - Each Person (not including premises) - submitted separately	Discretionary	149.00	149.00	0.0%	
Tattooing Premises - Premises including one person	Discretionary	314.00	314.00	0.0%	Additional persons included on same application £29/person
<u>SCRAP METAL LICENCES</u>					
Scrap Metal Dealers - Site (New)	Discretionary	671.00	706.00	5.2%	Initial application fee £117.83. Fee due after licence granted £588.17.
Scrap Metal Dealers - Site (Renewal)	Discretionary	2,873.00	2,873.00	0.0%	Initial renewal application fee £525.18. Fee due after licence granted £2,347.82.
Scrap Metal Dealers - Collectors (New)	Discretionary	198.00	217.00	9.6%	Initial application fee £138.19. Fee due after licence granted £78.81.
Scrap Metal Dealers - Collectors (Renewal)	Discretionary	469.00	469.00	0.0%	Initial renewal application fee £309.82. Fee due after renewal granted £159.18.
Scrap Metal Dealer Site Manager Variation	Discretionary	90.00	100.00	11.1%	
Scrap Metal Dealer - Site/Collector Licensee Name - Variation (not transfer of licensee)	Discretionary	50.00	55.00	10.0%	
Scrap Metal Dealer - collector to site variation	Discretionary	454.00	480.00	5.7%	Initial application fee £81.79. Fee due after variation granted £398.21.
Scrap Metal Dealer - site to collector variation	Discretionary	105.00	115.00	9.5%	
<u>TAXI AND PRIVATE HIRE LICENCES</u>					
<u>Vehicles</u>					
Hackney Carriage Vehicle - New	Discretionary	142.00	174.00	22.5%	Fees subject to further consultation.
Hackney Carriage Vehicle - Renewal	Discretionary	169.00	175.00	3.6%	
Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	102.00	175.00	71.6%	
Private Hire Vehicle - New	Discretionary	148.00	183.00	23.6%	
Private Hire Vehicle - Renewal	Discretionary	187.00	188.00	0.5%	
Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	108.00	183.00	69.4%	
Novelty Vehicle - New	Discretionary	141.00	170.00	20.6%	
Novelty Vehicle - Renewal	Discretionary	184.00	184.00	0.0%	
Novelty Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	87.00	166.00	90.8%	
Executive Vehicle - New	Discretionary	133.00	172.00	29.3%	
Executive Vehicle - Renewal	Discretionary	184.00	184.00	0.0%	
Executive Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	78.00	172.00	120.5%	
Exterior Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Internal Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Fare Card replacement following damage or lost	Discretionary	3.00	3.00	0.0%	
Private hire door signs replacement (pair)	Discretionary	45.00	45.00	0.0%	
Trailer - New	Discretionary	123.00	123.00	0.0%	
Trailer - Renewal	Discretionary	126.00	126.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
Additional administrative charges					
Vehicle Licence holder (Licensee) transfer	Discretionary	98.00	98.00	0.0%	Fees subject to further consultation.
Licence Holder Change of Details	Discretionary	24.00	24.00	0.0%	
Drivers					
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) including Safeguarding	Discretionary	254.00	274.00	7.9%	
Driver's Badge Renewal - 3 Years (including DVLA and DBS check). including safeguarding	Discretionary	240.00	245.00	2.1%	
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) excluding Safeguarding	Discretionary	N/A	225.00	N/A	
Driver's Badge Renewal - 3 Years (including DVLA and DBS check). excluding safeguarding	Discretionary	N/A	190.00	N/A	
Driver Training Assessment	Discretionary	57.00	69.00	21.1%	
Driver's Knowledge Test	Discretionary	59.00	59.00	0.0%	
Driver's Knowledge Test Resit	Discretionary	52.00	52.00	0.0%	
Driver's Badge Replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Licence Holder Change of Details	Discretionary	24.00	24.00	0.0%	
Safeguarding Training	Discretionary	48.00	48.00	0.0%	
Private Hire Operators - 5 Years (Formerly 3 years) - New					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	319.00	319.00	0.0%	
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	753.00	778.00	3.3%	
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	302.00	333.00	10.3%	New Fee
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	746.00	786.00	5.4%	
Licence Holder Change of Details	Discretionary	24.00	24.00	0.0%	
MISCELLANEOUS LICENCES					
Street Trading Consent/ Licence- minimum charge for up to 7 days(the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on the application)	Discretionary	173.00	396.00	128.9%	
Street Trading Consent/Licence- each additional day or part thereof (the dates must be confirmed on application)	Discretionary	4.00	4.00	0.0%	
Street Trading Consent/Licence- Annual	Discretionary	494.00	928.00	87.9%	
Street Trading Consent/Licence- Annual-Renewal	Discretionary	N/A	932.00	N/A	
Sex establishments (application) New	Discretionary	2,590.00	2,590.00	0.0%	
Sex establishments Renewal	Discretionary	1,837.00	1,837.00	0.0%	
Mobile Homes / Residential Site Licences					
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 New Application	Discretionary	N/A	153.25	N/A	New Fee
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee up to 5 conditions	Discretionary	N/A	110.77	N/A	New Fee
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee 6-10 conditions	Discretionary	N/A	173.71	N/A	New Fee
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee > 10 conditions	Discretionary	N/A	248.10	N/A	New Fee
New Relevant Protected Site 1- 20	Discretionary	N/A	582.03	N/A	New Fee
New Relevant Protected Site 21- 50	Discretionary	N/A	652.07	N/A	New Fee
New Relevant Protected Site 51- 100	Discretionary	N/A	696.47	N/A	New Fee
New Relevant Protected Site >100	Discretionary	N/A	742.24	N/A	New Fee
Relevant Protected Site - Alteration of conditions	Discretionary	N/A	656.42	N/A	New Fee
Relevant Protected Site - Transfer	Discretionary	N/A	564.87	N/A	New Fee
Relevant Protected Site - Deposit of site rules or deletion notice	Discretionary	N/A	29.02	N/A	New Fee
PLEASURE BOATS AND VESSELS					
Per Annum (plus Marine Inspector's fees)	Discretionary	168.00	168.00	0.0%	
DISTRIBUTION OF FREE PRINTED MATTER					
Weekly permit	Discretionary	81.00	87.00	7.4%	
Monthly	Discretionary	115.00	122.00	6.1%	
Annual permit	Discretionary	150.00	156.00	4.0%	
FINANCIAL PENALTIES RELATING TO LETTING AGENTS, ETC					
Penalty for breach of duty to publicise fees	Statutory Fee	5,000.00	5,000.00	0.0%	Penalty may be less; this is the maximum charge.
Penalty for breach of requirement to belong to a redress scheme	Statutory Fee	5,000.00	5,000.00	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
FIREWORKS AND EXPLOSIVES (Explosives Regulations 2014)					The fees listed are for whole years. Fees for parts of a year are charged on a pro-rata basis.
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed					
1 year	Statutory Fee	189.00	189.00	0.0%	
2 years	Statutory Fee	248.00	248.00	0.0%	
3 years	Statutory Fee	311.00	311.00	0.0%	
4 years	Statutory Fee	382.00	382.00	0.0%	
5 years	Statutory Fee	432.00	432.00	0.0%	
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed					
1 year	Statutory Fee	88.00	88.00	0.0%	
2 years	Statutory Fee	150.00	150.00	0.0%	
3 years	Statutory Fee	211.00	211.00	0.0%	
4 years	Statutory Fee	272.00	272.00	0.0%	
5 years	Statutory Fee	333.00	333.00	0.0%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed					
1 year	Statutory Fee	111.00	111.00	0.0%	
2 years	Statutory Fee	144.00	144.00	0.0%	
3 years	Statutory Fee	177.00	177.00	0.0%	
4 years	Statutory Fee	211.00	211.00	0.0%	
5 years	Statutory Fee	243.00	243.00	0.0%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed					
1 year	Statutory Fee	55.00	55.00	0.0%	
2 years	Statutory Fee	88.00	88.00	0.0%	
3 years	Statutory Fee	123.00	123.00	0.0%	
4 years	Statutory Fee	155.00	155.00	0.0%	
5 years	Statutory Fee	189.00	189.00	0.0%	
Varying the name of licensee or address of site	Statutory Fee	37.00	37.00	0.0%	
Transfer of licence	Statutory Fee	37.00	37.00	0.0%	
Replacement of licence if lost	Statutory Fee	37.00	37.00	0.0%	
Licensing of Firework Suppliers - one years duration	Statutory Fee	500.00	500.00	0.0%	
Any other kind of variation (Not varying name of licensee or address of site)	Discretionary	574.00	574.00	0.0%	
Explosives Assent Procedure	Discretionary	377.00	377.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	29.00	46.00	58.6%	
CIVIL PARKING ENFORCEMENT FINES					
Higher Level	Statutory Fee	70.00	70.00	0.0%	
Lower Level	Statutory Fee	50.00	50.00	0.0%	
BLUE BADGE PERMITS	Statutory Fee	10.00	10.00	0.0%	
PAVEMENT PERMITS					
New Application	Discretionary	205.00	230.00	12.2%	
Renewal	Discretionary	107.00	107.00	0.0%	
PAVEMENT LICENCES					
New Pavement Licence (maximum 3 months duration)	Discretionary	40.00	40.00	0.0%	
Renewal Pavement Licence (maximum 3 months duration)	Discretionary	20.00	20.00	0.0%	
New Pavement Licence (maximum 12 months duration)	Discretionary	N/A	100.00	N/A	New Fee
Renewal Pavement Licence (maximum 12 months duration)	Discretionary	N/A	100.00	N/A	New Fee

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
TRADING STANDARDS					
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)					
Up to 15kg	Discretionary	POA	POA		Will be a minimum of £71.58 for a W&M Inspector and £40.81 for a Technical/Support Officer; but each job priced individually to ensure full cost recovery. Fees for statutory verification purposes do not incur VAT. Fees for "request tests" will incur VAT on top of the hourly fees referred to above.
Over 15kg and up to 60kg	Discretionary	POA	POA		
Over 60kg and up to 500 kg	Discretionary	POA	POA		
Over 500kg and up to 1 tonne	Discretionary	POA	POA		
Over 1 tonne and up to 2 tonne	Discretionary	POA	POA		
Over 2 tonne and up to 50 tonne	Discretionary	POA	POA		
Over 50 tonne and up to 60 tonnes	Discretionary	POA	POA		
Weights & measures: testing liquid fuel					
Containers Un-subdivided	Discretionary	POA	POA		
Single and multi-outlets - First Nozzle	Discretionary	POA	POA		
Each additional nozzle	Discretionary	POA	POA		
Peripheral equipment and credit card acceptor	Discretionary	POA	POA		
Bulk Fuel Meter Systems	Discretionary	POA	POA		
Certificate of errors	Discretionary	POA	POA		

FEES & CHARGES**APPENDIX 3**

SHIRE SERVICES	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
SHIRE SERVICES					
Cleaning					
Average charge per hour	Discretionary	16.85	17.42	3.4%	
Catering					
Primary (Reception to Year 2) - average per meal	Statutory	2.34	To be determined in 2022/23 to ensure a break-even level.	N/A	
Primary (Year 3 onwards) - average per meal	Discretionary	2.28		N/A	
Secondary - average per meal	Discretionary	2.35		N/A	
Worcester schools Primary- average per meal	Discretionary	2.30		N/A	
Worcester schools Secondary - average per meal	Discretionary	2.42			

RESOURCES

FEES & CHARGES

APPENDIX 3

LEGAL & DEMOCRATIC	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	Increase %	Notes
LEGAL FEES					
All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner)	Discretionary	£80 - £120 per hour	£84 - £126 per hour	5.0%	
S106 Agreements Generally	Discretionary	£80 - £120 per hour	£84 - £126 per hour	5.0%	
S106 Agreement - Single Plot	Discretionary	450.00	472.50	5.0%	
S106 Agreement - For Off-site Affordable Housing Contributions	Discretionary	200.00	210.00	5.0%	
Hourly Charge					
S 38 Agreements	Discretionary	£80- £120 per hour plus disbursements	£84- £126 per hour plus disbursements	5.0%	
S 278 Agreements	Discretionary	£80- £120 per hour plus disbursements	£84- £126 per hour plus disbursements	5.0%	
Deed of Grant for surface water drainage	Discretionary	£80- £120 per hour plus disbursements	£84- £126 per hour plus disbursements	5.0%	
Consents for sublease / charge on Battlefield/Oxon business park	Discretionary	40.00	42.00	5.0%	
Deeds of covenant for assignments on Battlefield/ Oxon	Discretionary	175.00	183.75	5.0%	
Deeds of covenant for assignments on former smallholdings	Discretionary	350.00	367.50	5.0%	
Commons Register Amendments	Discretionary	1,000.00	1,050.00	5.0%	
Education Appeals (There are further charges for each appeal whc)					
Admissions Appeals					
If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services at a cost of £100 per hour (pro rata)	Discretionary	£100 per hour (pro rata)	£105 per hour (pro rata)	5.0%	
Exclusion Appeals					
Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£80 - £120 per hour	£84 - £126 per hour	5.0%	
Committee Services					
Education Appeals - Academy Schools					
Recharge school at cost separately for any interpreter services, if required.					
Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing).	Discretionary	£230 first appeal held per day £160 second and every other appeal held per day £50 per appeal lodged but subsequently withdrawn before hearing	£241.50 first appeal held per day £168 second and every other appeal held per day £52.50 per appeal lodged but subsequently withdrawn before hearing	5.0%	
Recharge school at cost separately should Council's Admissions Team be requested to present.					
Permanent Exclusion Appeals - Academy Schools					
Recharge school at cost separately for any interpreter services, if required.					
Recharge school at cost separately for any SEN expert services, if required by parent.					
Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£260 per permanent exclusion appeal plus £20 per hour of the actual panel sitting. £70 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.	£273 per permanent exclusion appeal plus £21 per hour of the actual panel sitting. £73.50 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.	5.0%	
ELECTORAL REGISTRATION					
Sale of Full or Edited Register of Electors					
In Data Form	Statutory	£20 plus £1.50 per 1000 entries (or part)	£20 plus £1.50 per 1000 entries (or part)	0.0%	
In Printed Form	Statutory	£10 plus £5 per 1000 entries (or part)	£10 plus £5 per 1000 entries (or part)	0.0%	
Sale of Full list of Overseas Electors					
In Data Form	Statutory	£20 plus £1.50 per 100 entries (or part)	£20 plus £1.50 per 100 entries (or part)	0.0%	
In Printed Form	Statutory	£10 plus £5 per 100 entries (or part)	£10 plus £5 per 100 entries (or part)	0.0%	
Elections Charges to Parish and Town Councils					
Uncontested Elections	Discretionary	£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections)	£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections)	0.0%	
Contested Elections	Discretionary	Actual cost of election.	Actual cost of election.	0.0%	

FEES & CHARGES

APPENDIX 3

HOUSING - HRA	Statutory or Discretionary	Fee for 2021/22 £	Fee for 2022/23 £	% Increase	Notes
HOUSING REVENUE ACCOUNT					Trading
HOUSING RENTS (48 week basis) Housing Rents-Increased by Formula rent calculation		Subject to separate recommendation	Subject to separate recommendation		
HEATING CHARGES (per week - 48 week basis)					
Greenfields		4.16	4.29	3.1%	Per week (48 weeks)
Sheldon Court		13.00	13.40	3.1%	Per week (48 weeks)
SERVICE CHARGES (per week - 48 week basis)					
Admirals Flats		6.18	6.37	3.1%	Per week (48 weeks)
Broseley Flats		0.94	0.97	3.1%	Per week (48 weeks)
Red House		1.80	1.86	3.1%	Per week (48 weeks)
Greenfields		9.95	10.26	3.1%	Per week (48 weeks)
Sheldon Court		13.24	13.65	3.1%	Per week (48 weeks)
New Century Court Service Charge		172.37	177.71	3.1%	Per week (48 weeks)
New Century Court Licence Fee		60.20	62.67	4.1%	
Intensive Housing Management - South (proposed by STAR Housing subject to agreement with Sustain Consortium)		13.05	15.00	15%	Per week (48 weeks)
Intensive Housing Management - North (proposed by STAR Housing subject to agreement with Sustain Consortium)		13.05	15.00	15%	Per week (48 weeks)
Intensive Housing Management - (General Needs)		10.20	11.50	13%	Per week (48 weeks)
Intensive Housing Management - New Century Court		20.16	23.20	15.1%	Per week (48 weeks)
Intensive Housing Management - Enhanced		18.50	21.30	15%	Per week (48 weeks)
Communal Cleaning - Oswestry		1.96	2.02	3.1%	Per week (48 weeks)
Communal TV Aerial		0.80	0.82	3.1%	Per week (48 weeks)
Caretaking Service		2.41	2.48	2.8%	Per week (48 weeks)
GARAGE RENTS					
Bridgnorth & Oswestry (VAT charged to Council tenants on third or more garages and all non-tenants)		£7.50 per week (+VAT where due)	£7.50 per week (+VAT where due)	0%	Per week (48 weeks)
Oswestry - non-tenant		£9 per wk +VAT	£9 per wk +VAT	0%	Per week (48 weeks)
Garage base (48-week basis)		£1.32 per wk (+VAT where due)	£1.32 per wk (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Tenant)		£2.50 per wk (+VAT where due)	£2.50 per wk (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Non-Tenant)		£3 per wk (+VAT where due)	£3 per wk (+VAT where due)	0%	Per week (48 weeks)
Replacement padlock (drop down bollards)		£10 plus cost of new lock + VAT	£10 plus cost of new lock + VAT	0%	Per item
COMMUNITY ALARMS					
Leased Service (Council tenants) - service charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Private Customers:					
Leased Service (Non-Council tenants) - charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Monitoring charge on non-leased unit charge set by STAR Housing		13.00 + VAT	13.00 + VAT	0%	Charge per quarter
Former Grant Supported - Council Tenant Sheltered Schemes		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Former Grant Supported - Other		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Installation Charge:					
Alarm Installation Charge - set by STAR Housing		25.00	25.00	0%	
Replacement Pendants:					
Per pendant. Charge set by STAR Housing		50.00	50.00	0%	Per item
Other peripheral equipment e.g. key safe (cost plus installation & admin charge)		Cost plus installation & admin charge (+VAT where due)	Cost plus installation & admin charge (+VAT where due)		
GARDEN MAINTENANCE - HRA Properties (48 week basis)					
Lawn Cut - Annual Maintenance (20mm to 60mm)		1.97(+VAT where due)	2.03 (+VAT where due)	3.1%	Front or rear garden
Hedge Cutting - Annual Maintenance		0.98(+VAT where due)	1.01 (+VAT where due)	3.1%	Front or rear garden
Repairs recharged to current & former tenants					
Charges payable to STAR Housing for various works such as missed appointment, tenant damage and house clearance.		Cost recovery plus 15% admin if applicable	Cost recovery plus 15% admin if applicable		

APPENDIX 4

HOUSING REVENUE ACCOUNT RENT LEVEL 2022/23

Summary

This report recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2022/23 financial year. The recommendations are made in compliance with the rent standard for social housing providers that has applied to local authorities since April 2020.

Recommendations

It is recommended that:

Social Housing rents for 2022/23 are increased by 4.1% from 4th April 2022.

Affordable rents for 2022/23 are increased by 4.1% from 4th April 2022.

Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.

Service charges continue to be set on the basis of actual cost.

Background

The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock. The primary source of income (approximately 98%) comes from tenants' housing rent.

Since 2002 Council house rents in Shropshire were increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry from 2002 and by subsequently Shropshire Council from 2009.

In May 2014 the coalition Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex

formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years.

Following the general election in May 2015 the Chancellor announced in his Budget Statement made on the 8th July 2015 that the new Government intended to abandon the 10 year guidance and instead impose a requirement for local authorities and housing associations to cut rent by 1% for 4 consecutive years commencing in April 2016. This policy was subsequently incorporated in the Welfare Reform and Work Act 2016 and was applied to rents up to and including 2019/20. This change in policy means that actual rent levels are 15.2% below the original expectation. This represents an annual loss of income to the HRA of around £2.5m.

Prior to the 4 year period of imposed rent reductions, the Government had used the Rent Rebate Subsidy Limitation scheme as a mechanism to prevent local authorities from applying rent increases above their recommendation. The move towards Universal Credit means this control can no longer be applied. As a consequence, in October 2017 the Government announced that from April 2020 local authority rent would be subject to the rent standard for social housing providers that had previously only applied to housing associations. This will permit a return to the previous policy of annual increases on both social and affordable rent of up to the preceding September CPI plus 1%. CPI in September 2021 stood at 3.1% which gives rise to an increase of 4.1% from April 2022.

Affordable Rent

The HRA new homes building programme has so far delivered a total of 138 affordable homes for rent or shared ownership. These programmes have been part funded by Homes and Communities Agency (now Homes England) grant which has enabled the conversion of up to 241 homes from social rent to affordable rent as an additional contribution to the funding. Affordable rents are set at 80% of the market rent for a similar property in the area and are on average £19.01 a week higher than the social rent. There is a local safeguard that the affordable rent cannot exceed the Local Housing Allowance. Suitable properties are converted at re-let and to currently a total of 229 homes in the stock have been switched. All rented new build homes (100) are let on an affordable rent.

Shared Ownership Rent

Under shared ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council initially set at 2.75% of the remaining unpurchased market value. Each subsequent April the rent payment is increased by the terms specified in the lease agreement which will be either the preceding September Consumer Price Index (CPI) plus 1% or the preceding September Retail Price Index (RPI) plus ½%. These terms are specified in the lease agreements between the Council and the purchaser and are not affected by the requirements of the Welfare Reform and Work Act 2016 or the rent standard. The September 2020 CPI was 3.1% and RPI was 4.9% meaning that the uplift for April 2022 will be either 4.1% or 5.4% depending in the specific agreement. We currently have 35 shared ownership homes in the stock.

Service Charges

Service charges are applied to a number of tenancies in respect of specific services relating to either the property (such as cleaning in communal areas) or provided specifically for the tenant (such as garden maintenance). Service charges are applied in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service.

Financial Implications

Application of the recommended 4.1% rent increase will result in the 52 week average social rent rising by £3.41 to £86.48 per week and the average affordable rent rising by £4.14 to £105.49 per week. The inflationary increase for shared ownership properties will increase the average weekly rent by £1.89 to £42.22 on a 52 week basis. After adjustment for estimated changes on stock numbers the overall impact to the HRA will be an increase in rent income in the region of £.0560m from 2021/22 to 2022/23.